A-12024/2/2026-ESTABLISHMENT (efile 18821)

भारत सरकार/Government of India

पृथ्वी विज्ञान मंत्रालय/ Ministry of Earth Sciences

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Prithvi Bhawan, Lodhi Road
New Delhi, the November, 2026

OFFICE MEMORANDUM

Subject: Engagement of 01 Legal Consultant- Antarctic Governance on contractual basis to work in "Antarctic Cell" of Ministry of Earth Sciences -reg.

The Ministry of Earth Sciences invites applications from Indian Nationals for the position of Legal Consultant- Antarctic Governance on contractual basis to work in Antarctic Cell of Ministry of Earth Sciences.

2. The details including eligibility criteria, terms & conditions, are enclosed. The Ministry of Earth Sciences reserves the right to accept or reject in part or in full any or all the responses without assigning any reasons whatsoever.

3. The last date for receipt of applications, in the prescribed format shall be 30 days from the date of uploading of vacancy notice on MoES website (excluding the date of uploading). Applications received after due date or without supporting documents will not be considered.

4. Applications as per format enclosed may be sent to: The Under Secretary (Establishment), Ministry of Earth Sciences, Prithvi Bhawan, Lodhi Road, New Delhi – 110003.

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(रंजीत कुमार/Ranjit Kumar)
अवर सचिव, भारत सरकार/Under Secretary to Govt. of India

Tele: 011-24669558

Encl: As above

To:

1. IT Section, MoES – with a request to upload this vacancy circular on MoES' website
2. Under Secretary (CS-I), CS Division, DoPT, Lok Nayak Bhawan, Khan Market, New Delhi – with a request to upload this vacancy circular on DoPT's website

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A-12024/2/2026-ESTABLISHMENT
Government of India
Ministry of Earth Sciences

Prithvi Bhawan, Lodhi Road
Dated, the November, 2026

VACANCY CIRCULAR

Subject: Engagement of 01 Legal Consultant- Antarctic Governance on contractual basis to work in "Antarctic Cell" of Ministry of Earth Sciences – regarding.

The Ministry of Earth Sciences invites applications from Indian Nationals for the following positions in the Antarctic Cell of Ministry of Earth Sciences. Officials who retired from Central Government from the posts equivalent to Under Secretary or Deputy Secretary (Pay-level 11 or 12 as per 7th CPC) are also eligible to apply for the posts of Consultant.

1. **Designation**: **Legal Consultant –Antarctic Governance**
   No. of Posts: One

Essential Qualification

a. Applicant should have a Master's degree in Law.
b. Applicant should have at least four years' experience in dealing with Acts/Rules/ Regulations/By-Laws and or in the field given in the job description.

Desirable:

a. Applicants should have knowledge of the Antarctic Treaty System, the Indian Antarctic Act, and Environmental Protection Rules and Indian as well as international law.
b. Applicant may be skilled in Computer (MS Word, Excel and PPT)

Job Responsibilities:

The engaged Legal Consultant (LC-AG) would be required to support the Committee on Antarctic Governance and Environmental Protection (CAG-EP) established under the Indian Antarctic Act, 2022 and perform the following functions:

a. To advise and assist the CAG-EP on the Antarctic Treaty, Protocol on Environmental Protection to the Antarctic Treaty, and Convention on Conservation of Antarctic Marine Living Resources and its provisions.

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b. Implementation of the Indian Antarctic Act, 2022 (IAA, 2022) and the Indian Antarctic Environmental Protection Rules, 2023 (IAEPR, 2023) to the Indian Expedition to Antarctica about legal aspects.
c. To review the applications for Permits and post-visit reports according to the Antarctic statute and its various provisions.
d. Filing, precedent, and pursuing cases before designated courts on Antarctic matters.
e. Draft petitions, replies, rejoinders, affidavits, and other pleadings.
f. To obtain opinions on legal matters from the Department of Legal Affairs, Ministry of Law and Justice, and other associated Ministries.
g. Analysing the feasibility and methodology of implementation of court verdicts and orders.

Any other work assigned to them on legal aspects.

Terms and Conditions for Engagement of Consultant

Period of Engagement:

The Consultant will be engaged purely on a contract basis. The initial engagement as a consultant would be for one year, which may be extended further on an annual basis based on the performance review.

The engagement of the Consultants would be on a full-time basis, and they would not be permitted to take up any other assignment during the consultancy period with this Ministry.

Age Limit:

Not more than 62 years of age on the last date of application.

Remuneration :

i) For retired candidate- By deducting the basic pension from the last pay drawn + Transport Allowance admissible at the time of retirement as per DoE OM FNo.3/25/2020-E.III.A dated 9th Dec, 2020 but not more than Rs. 80,000/- per month. The amount so fixed shall remain unchanged for the contract term. There will be no annual increment/percentage increase during the contract period.
ii) For others, a fixed monthly amount of ₹ 80,000/- shall be admissible.

Working facilities to be provided:

Only the basic facilities/infrastructure will be provided to the Consultant. No Transport, Telephone/Internet facility at residence, stenographic/clerical support, etc. shall be provided.

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Other entitlements for Consultant: as per DOE OM No. 3/25/2020-E.111-A dated 9th Dec, 2020

Leave: Paid leave of absence will be allowed at 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year shall not be allowed.

TA/DA:

i. For retired consultants: The Consultants shall be allowed TA/DA on an official tour, if any, as per his/her entitlement at the time of retirement
ii. For Others: TA/DA entitlements for Consultant Grade-1 specified in NITI Aayog's guidelines A-12036/2/2023-Adm.IB dated 07.07.2023.

Transport Allowance (only for retired government officials): An appropriate and fixed amount as Transport Allowance for commuting between the residence and the place of work shall be allowed not exceeding the rate applicable to the appointee at the time of retirement. The amount so fixed shall remain unchanged during the term of engagement.

Working hours:

The Consultant shall have to work as per the working hours of the MoES (HQ) New Delhi. However, depending on the exigency of work, one may be required to come early or sit late to complete the time-bound work or attend office on holidays. No extra remuneration or fee would be payable if work requires late sitting or coming on holidays. The Consultants will be required to mark his attendance.

Tax deduction at Source:

Income Tax or any other tax liable to be deducted, as per the prevailing rules will be deducted at source before effecting the payment of remuneration.

Confidentiality of data and documents:

The Consultant shall not utilize or publish or disclose or part with, to a third party, any data or statistics or proceedings or information gathered during the assignment for the office without the written consent of Ministry of Earth Sciences. The Consultant shall be bound to hand over the entire set of records of assignments to the office before the contract expiry and before the final payment is released by Ministry of Earth Sciences. The Consultant shall sign an agreement of confidentiality with the Ministry of Earth Sciences to this effect, which shall contain a clause on Ethics and Integrity.

Conflict of Interest:

The Consultant shall in no case represent or give opinion or advice to others in any matter which is adverse to the interest of the Ministry, nor will he/ she indulge in any activity outside the terms of the contractual assignment.

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Termination of Agreement:

The Ministry may terminate the contract to which these terms apply, if: -

i. The Consultant is unable to address the assigned work.
ii. Quality of the assigned work not to the satisfaction of the Controlling Officer/Competent Authority in the Ministry.
iii. The consultant is found lacking in honesty and integrity.
iv. The Competent Authority in the Ministry may also terminate the contract at any time without giving any notice and also without assigning.

Application Procedure for the post of Consultant:-

a. The entire application procedure is in physical mode. The duly Completed application in the prescribed format should be submitted/sent by post in the prescribed format to the **Under Secretary (Establishment), Ministry of Earth Sciences, Prithvi Bhawan, Lodhi Road, New Delhi – 110003**
b. Copies of certificates in support of educational qualifications, date of birth, experience, no objection certificates (from present employer, if working), should be enclosed with the application. Production of the original certificates is a must while appearing for interview. Applications submitted without copies of the relevant certificates, signature and passport size photograph will be rejected in the screening process itself. The certificates should be clearly visible and readable.
c. Any discrepancies found in the certificates will attract the disqualification of applications. Non-production of the original certificates will also make the candidate disqualified. The disqualified candidates will not be allowed for interview. Candidates currently working in any other organization need to provide proof of their current employment with a service certificate from the employer / latest pay slip etc. Appointment orders / resumes will not be considered as proof of current employment. In addition the experience certificates should clearly show the date of joining and the date of resignation. In case the screening committee is unable to get the documentary evidence for the number of years of experience claimed by the candidate such periods of experience will be considered as NIL.
d. The candidates presently working in Central Govt./State Govt./ PSUs/ Autonomous Bodies/Universities etc. are required to provide No Objection/cadre clearance from their current employer at the time of interview. The current employer will also certify their Vigilance Clearance and Integrity.
e. Incomplete applications in any respect are liable to be rejected summarily. No representation against such rejection will be entertained.
f. Canvassing in any form will be a disqualification.

The advertisement is also available on the website of Ministry of Earth Sciences i.e. www.moes.gov.in.

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Selection Procedure:

The prescribed essential qualifications are minimum requirements and the mere possession of the same does not entitle candidates to be called for an interview. If the number of applications, received in response to the advertisement are large, it will not be convenient or possible to call all candidates for an interview. Hence, Ministry may restrict the number of candidates to be called for interview before the Selection Board to the reasonable limit through the screening process.

The criteria for screening of the applications will be based on candidates qualifying credentials against the essential requirements specified below:

a. Date of birth,
b. Completeness of the application in terms of providing accurate details and submission of the passport size photograph and copies of the marks list, academic and experience certificates, signature,
c. Essential experience,
d. Desirable qualification and experience as specified above
e. Consistent academic performance at one or more levels etc. The candidate's experience certificates should clearly specify whether they possess the experience/knowledge/skills/technology/software platform requested in the essential/desirable experience requirements against the post. The benchmark for screening the applications will be set by a committee constituted to screen the applications. The final selection of the Screened-in candidates will be based on the candidate's performance before the Selection Board. No correspondence will be entertained with candidates who are not called for interview/selected for appointment.

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ANNEXURE-I

Application for engagement as Legal Consultant – Antarctic Governance on a contract basis.

Applying for the post of :

Affix passport size photograph

Name	
Mother's/Father's/Husband's Name	
Date of Birth	
Address for Correspondence	
Permanent Address	
Contact No./ Mobile No.	
Email-ID	
Educational/Professional Qualification(s)	
Details of Experience to be attached in proforma appended as "APPENDIX I"	
Post held on retirement (for retired officials)	

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Date of retirement and name of the office (for retired officials only) Where the officer was last working. Enclose copy of PPO.	
Special Achievement (if any) along with supporting documents.	
Any other relevant information (use a separate sheet, if necessary)	

The information furnished above is true. I have carefully read the terms and conditions mentioned in Annexure-I and they are acceptable to me. I certify that no disciplinary proceedings are pending against me, as on date.

Date:

Signature of the Applicant

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APPENDIX I

Details of experience

Period	Name of Office/ Organization	Post held and Remuneration (Pay Band with Grade Pay/Level of Matrix, if applicable)	Description of duties performed

Name/Signature: ----------