

MINISTRY OF EARTH SCIENCES
PRITHVI BHAWAN, LODHI ROAD,
NEW DELHI-3.

MoES/5/1/2010-Genl.

28/08/2014

To,

As per list.

Subject:- Procurement of furniture & fixtures for the Hon,ble Minister office- reg.

Sir,

Ministry of Earth Sciences invites sealed tenders with price validity for the period of six months for Procurement of furniture & fixtures items for the official use of Hon'ble Minister :

2. The details of furniture items required are enclosed at Annexure-I .

3. The details of terms & conditions is as follows :

4. **TERMS AND CONDITIONS:-**

- i) The rate quoted by the firm will be valid for six months from the date of issue of letter.
- ii) The firm will be required to execute the order within a period of 15 days from the date of placement of order.
- iii) **Schedule of Tender :**
 - a) Floating of tender : 28/08/2014
 - b) Last date for receiving tender : 15/09/2014 at 2.00 pm
 - c) Opening of tender : 15/09/2014 by 2.30 pm
- iv) No tenders will be considered after closing date & time of the tender.
- v) The Tenders must be in sealed cover addressed to the undersigned and may be dropped in Tender Box kept at Ground Floor, Room No.1, Prithvi Bhawan, Lodhi Road, New Delhi.
- vi) The firms may depute one authorized person to participate in tender opening on the schedule date and time.
- vii) The participating firms must possess valid PAN Number/VAT/Service Tax issued by the respective departments.
- viii) The Ministry reserves the right to reject any quotation in whole or in part without assigning any reason therefore.

Yours faithfully,



(Tarun Sood)

Section Officer(Genl)

Tel:-24669596

Annexure-I

List of the furniture items required

S.No.	Items	Qty	Rate (Rs.)	Total Amount (Rs.)
1.	Almirah type Rack	01		
2.	Stools	01		
3.	Side Tables	02		
4.	Exect. Sofa Sets (3+2)	01		
5.	Centre Table	01		
6.	Chairs for office rooms	02		

- Applicable taxes may be quoted separately.