

**MOES OF EARTH SCIENCES
MAHASAGAR BHAVAN, BLOCK-12. CGO COMPLEX,
LODHI ROAD, NEW DELHI - 110003.**

**TENDER DOCUMENT FOR EXHIBITION ON WHEEL
FOR OCEAN AND ATMOSPHERE AT ADDITIONAL PLACES FOR
ERECTION, DISBANDING, TRANSPORTATION etc FOR OCEAN AND
ATMOSPHERE PAVILION IN MINISTRY'S EXHIBITION**

Ministry of Earth Sciences, Government of India, invites short limited Tender OFFERS for Exhibition on wheel (sealed Technical Bid and Financial Bid separately) in a sealed cover from registered Firms/ Agencies having a base in NCT Delhi for moving the Structure of Pre Fabricated Modular Flexible & Portable (PFMFP) stall for erection, installation, maintenance of existing **pavilion for Ocean and Atmosphere which was fabricated for IITF - 2008 for disbanding**, packing, transportation and further erections, installations etc as detailed in para 2 & 3. The target of the Exhibitions is part of display of Ministry's activities on Earth, Atmosphere and Ocean Science and Technologies results and benefits derived to the society which can create awareness amongst students and general public and also to generate scientific temperament among students.

2. The events of the proposal for exhibiting at various places are listed below:

S. n.	EVENTS
I	Science Centre, Shimla for two weeks from starting of Exhibition
a.	Erecting of the structure in the space specified therein at Science Centre, Shimla within five days from the closure at NSC Kurushetra, and displaying this along with the other Exhibits etc.
b.	Maintenance of these Exhibits/Systems, Models in the Pavilion along with others etc.
c.	Disbanding, packing and transportation from Science Centre, Shimla to Science City Kapurthala, Punjab , within five days from the closure of Science Centre, Shimla along with others
II	Science City Kapurthala, Punjab for five weeks from starting of exhibition
a.	Erecting of this specific structure in the space specified therein at Science City Kapurthala, Punjab within five days from the closure of Science Centre, Shimla and displaying the Exhibits etc.
b.	Maintenance of the Exhibits/Systems, Models etc along with others in the Pavilion etc.
c.	Disbanding, packing and transportation of all major items from Science City Kapurthala,

	Punjab to Science Centre, Jammu
III	Science City Jammu for 20 days from starting of exhibition
a.	Erecting of this specific structure in the space specified therein at Science City Jammu , within five days from the closure of Science City Kapurthala and displaying the Exhibits etc.
b.	Maintenance of the Exhibits/Systems, Models etc along with others in the Pavilion etc.
c.	Disbanding, packing and transportation of all major items from Science Centre Jammu , to Science Centre, Srinagar .
IV	Science City Srinagar for 20 days from starting of exhibition
a.	Erecting of this specific structure in the space specified therein at Science Centre Srinagar within five days from the closure of Science Centre, Jammu and displaying the Exhibits etc.
b.	Maintenance of the Exhibits/Systems, Models etc along with others in the Pavilion etc.
c.	Disbanding, packing and transportation of all major items from Science Centre, Srinagar to Science Centre, Ahmadabad .
V	Science City Ahmadabad for 20 days from starting of exhibition
a.	Erecting of this specific structure in the space specified therein at Science Centre Ahmadabad within five days from the closure of Science Centre, Srinagar and displaying the Exhibits etc.
b.	Maintenance of the Exhibits/Systems, Models etc along with others in the Pavilion etc.
c.	Disbanding, packing and transportation of all major items from Science Centre Ahmadabad to Science Centre, Jaipur .
VI	Science City Jaipur for 20 days from starting of exhibition
a.	Erecting of this specific structure in the space specified therein at Science Centre Jaipur within five days from the closure of Science Centre, Ahmadabad and displaying the Exhibits etc.
b.	Maintenance of the Exhibits/Systems, Models etc along with others in the Pavilion etc.
c.	Disbanding, packing and transportation of all major items from Science Centre Ahmadabad to Science Centre, Bhopal .
VII	Science City Bhopal for 20 days from starting of exhibition
a.	Erecting of this specific structure in the space specified therein at Science Centre, Bhopal within five days from the closure of Science Centre, Ahmadabad and displaying the Exhibits etc.
b.	Maintenance of the Exhibits/Systems, Models etc along with others in the Pavilion etc.
c.	Disbanding, packing and transportation of all major items from Science Centre, Bhopal to Science Centre, Nagpur .
VIII	Science City Nagpur for 20 days from starting of exhibition
a.	Erecting of this specific structure in the space specified therein at Science Centre, Bhopal within five days from the closure of Science Centre, Nagpur and displaying the Exhibits etc.
b.	Maintenance of the Exhibits/Systems, Models etc along with others in the Pavilion etc.

c.	Disbanding, packing and transportation of all major items from Science Centre, Nagpur within ten days from the closure to Science Centre, Mumbai .
IX	Nehru Science Centre, Dr. E Moses Road, Worli, Mumbai for three weeks from starting of exhibition
a.	Erecting of the structure along with others in the space specified therein at Nehru Science Centre, Dr. E Moses Road, Worli, Mumbai within five days from the closure of Kurukshetra Panorama & Science Centre, Kurukshetra and displaying them etc.
b.	Maintenance of the Exhibits/Systems, Models in the Pavilion etc.
c.	Disbanding, packing and transportation of these items from Nehru Science Centre, Worli, Mumbai to Goa Science Centre Miramar Beach, Panji within five days from the closure of Nehru Science Centre, Worli, Mumbai
X	Goa Science Centre, Miramar Beach, Dona Paula Road, Panjim, Goa for three weeks from starting of exhibition
a.	Erecting of this structure along with others in the space specified therein at Goa Science Centre, Miramar Beach, Panjim within five days from the closure of Nehru Science Centre, Worli, Mumbai and displaying the Exhibits etc.
b.	Maintenance of the Exhibits/Systems, Models in the Pavilion etc.
c.	Disbanding, packing and transportation of these items from Goa Science Centre Miramar Beach, Panjim to, Science Centre, Hyderabad within five days from the closure of Goa Science Centre, Panjim , Goa
XI	Science Centre, Hyderabad for three weeks from starting of exhibition
a.	Erecting of this structure along with others in the space specified therein at Goa Science Centre, Miramar Beach, Panjim within five days from the closure of Nehru Science Centre, Worli, Mumbai and displaying the Exhibits etc.
b.	Maintenance of the Exhibits/Systems, Models in the Pavilion etc.
c.	Disbanding, packing and transportation of these items from Goa Science Centre Miramar Beach, Panjim to Indian Nation Center for Ocean Information Services , Hyderabad and erecting it.

3. The items to be maintained in the pavilions are listed below:

- i) Floor covering with multi colour designed carpets.
- ii) Additional Pre Fabricated Modular Flexible & Portable Structure (PFMFP) back and side walls about 8 ft height etc with aesthetic look apart from the PFMFP available with the Ministry.
- iii) Two new modern reception/ information counter tables (5'x3' approx) with 4 new modern chairs for sitting and 4 visitor chairs, stationary like visitor books, pens, 2 scissors, ribbon, tray, 500 plastic folders of A4 size, dustbin etc.

iv) Two artistic gates with artwork, logos, mural, highlighting the name of Ministry in Hindi and English. (Two gates with 2 facia with vinyl write-up and 6 backlit 8'x 4' with polycarbonate are available with the Ministry may also be used)

v) 40 nos. of 30"x40" Polycarbonate backlit translites to be mounted on sleek with minimum thickness with aesthetic look aluminum boxes with appropriate glow lighting.

vi) Separate provision for screening of films on plasma screen with the help of DVD

vii) Attractive four 6'X4' murals (Instrom raised relief) on **Ministry's activities** with lighting arrangements

ix) A store (1.5 m x 1.5 m) for keeping the exhibits/literature and empty boxes etc.

x) Two Dioramas: (dimensions 1.5 m x 2 m)

xi) Adequate book racks to display the Ministry's publications, books etc. (30 publications)

xii) 26" Plasma touch screen compatible with P-IV system with vista OS.

xiii) Preparation of vinyl or any other latest materials (back lit translit display material 7 to 10) for the Ministry's 3 nos. Back Lit Scrollers of 30"x40" and 5 nos. Back lit scroller 40"x50".

b. Complete repairs works of the scroller to be carried out including replacement of defective parts, painting and keep in working during all the exhibitions)

xiv) 10 nos. of modern aesthetic foldable chairs

xv) Two nos. aesthetic water fountains

i. Pre-fabricated System (PFMFP)

a. 60 System rods

b. 100 3m facia fitted with locks

c. 50 both side laminated ply made for pre-fabricated system

d. 6 facia & vinyl write-up (3m) & assembly system

ii. Two gates

a. 2 facia with vinyl write-up

b. 6 backlit 8'x 4' with polycarbonate

iii. 3 nos. of Back Lit Scrollers of 30"x40" and 5 nos. Back lit scroller 40"x50" .

iv. Ministerial Research Vessels

a. Sagar Kanya ship Model (LxBxH - 4'x13.5"x20")

b. Any other models of two ships (")

v. Potential Fishing Zone display Board

(Rectangular shape LED display board size 5'x3'x10")

vi. Data Buoy Model

(Round shape with 3' dia and 4' height including the height of antenna etc)

vii. Acoustic Tide Gauge Model

(Rectangular model with HxLxB - 10'x6'x4')

viii. Argo Float Model

(Bottle shape model with 1' dia and 5' height)

ix. PMN models

a. Poly Metallic Nodules (in box shape 6"x4"x5")

b. Electrolyte Copper sheet (in box shape 12"x12"x4")

c. Electrolyte Nickel Sheet (in box shape 12"x12"x4")

x. CMLRE's rare MLR collections from Indian seas.

xii Ministry's publications

4) Facilities/Services to be provided by the fabricator

- a) Three Bachelor of Science graduate, who is fluent in English and local language as Hostess/Guides preferably having experience of Ministry's exhibitions and International exhibitions with dress code and wages as per ITPO norms in consultation of Ministry, shall be posted at all places Shimla, Kapurthala, Jammu, Srinagar, Ahmadabad, Jaipur, Bhopal, Nagpur, Mumbai, Goa and Hyderabad.
- b) One dedicated person for day-to-day work in the pavilion in all pavilions shall be posted consultation of Ministry with proper dress code and wages as per ITPO norms.
- c) Comprehensive Insurance for the pavilion at all places including exhibits, during transportation/shipping period in each sector etc.

5) Technical Bid Evaluation etc:

A two-stage procedure will be adopted for evaluation of tenders offers. The technical bid evaluation will be as per the following criteria:

S. NO	EVALUATION CRITERIA	MARKS
I	Relevant Experience in having executing similar projects for designing, fabrication/construction, installation, maintenance of indoor/outdoor pavilions for display of the exhibits/systems and models in the India International Trade Fair and Trade Fares held abroad, (certificates from the clients to be enclosed and the complete details of similar projects undertaken for the clients)	15
ii	Technical Presentation by the Team Leader	5
iii	Bio-data and Experience of Team Leader and members	5
iv	Planning, detailed design, fabrication, transportation, security, decorative, insurance, fire fighting equipment, implementation schedule (complete details to be provided), facilities and services,	20

	Salvage items.	
v	1. Detailed 3-D models maintenance experience. 2. Repair works for exhibits and if necessary refabricating works to the original etc with the-state-of-art-material 3. Regular maintenance of exhibits and pavilion. 4. Transporting the articles including disbanding, packing, installation etc.	40
vi.	Prizes/ citation won for design and fabrication of the exhibitions held in India and Abroad.	10
vii	Declaration and Forms	5
Total		100

The bidders scoring more than 80% in the technical evaluation will be short listed for considering in the Financial bids.

6. Payment schedule:

- (a) The payment will be released at the end of the every 2nd exhibition.
- (b) 5% of the total cost of the project will be paid at the end of last exhibition after handovering all exhibits and other infrastructure in working condition and with original elements.
- (c) Salvage values as quoted in the financial bid will be deducted for the items which have been identified by the Ministry at end of every exhibition.

7. Penalties

- (i) Non compliance and quality of International standards of any item will attract penalty @ 2% of the total project cost.
- (ii) Non completion of the targets in time as per serial no 2, 3(a) and S.No. 10 (i) would attract penalty @ 1% of the total project cost.
- (iii) No proper illumination of the pavilion will attract penalty @ 1 % of the total project cost.
- (iv) Non-Maintenance of the Pavilion including Exhibits, displays etc in all places will attract penalty @ 1 % of the total project cost.
- (v) Non compliance of any items mentioned at serial no. 4 will attract penalty of @ 1 % of the total project cost.
- (vi) Replacement of any defective items within 24 hours will attract penalty of @ 1 % of the total project cost
- (vii) Non-replacement of Guides/Hostess within 24 hours with suitable persons will attract of @ 1 % of the total project cost.

8. Taxes

If any tax are payable by the contractor to the Government or any other authority it shall not be bidding on MoEs to pay any kind of taxes except service tax as applicable paid to the contractor. Form D will be issue by the Ministry Headquarters.

9. Terms & Conditions

- (i) The exhibits for this exhibition will be handover as it is available. The agency is excepted to takeover and make them in workable conditions as per directions of Ministry.
- (ii) The work is to be executed on **turnkey basis** for all exhibitions.
- (iii) State-of-art-material is to be used for pavilion and exhibits which should also be Pre Fabricated Modular Flexible & Portable (PFMFP) structure for easy dismantling and reassembly at any alternate sites.
- (iv) The fabricator shall carry some changes/alterations in the exhibits/structure on the spot as per the requirements of the Ministry at no extra cost.
- (v) Incomplete TB & FB shall be rejected out rightly.
- (vi) The Bid security amount (BSA) of the successful bidder will be retained and adjusted in the amount of performance guarantee at the rate of 10% of the total value of the contract. In case of non successful bidders the Bid security amount (BSA) will be returned within one month.
- (vii) The Design/items of the pavilion including the Structure etc. will be the property of Ministry and will not be produced/submitted any where without its permission and the concerned firm will have no claim whatsoever on any of the items. No items on hire and labour basis are acceptable. The Ministry will decide the salvage items at the end of each exhibition. The fabricator shall oblige to take back the salvage items. The corresponding salvage value will be deducted from the payment as per serial no 6 c.
- (viii) The finally selected bidder shall execute an Agreement on a non judicial stamp paper with Ministry, as per the declaration in the enclose form.
- (ix) The Ministry will evaluate each item exhibited in the pavilion in all five exhibitions. Any unsatisfactory performance of any items attracts penalty and will accordingly be deducted from the payment as per serial no 6.
- (x) The Bidder shall quote price in clear terms for each item. Break up should abide by the Format for Financial Bid described in Annexure 3.

All prices shall be for delivery of services at the premises as indicated by the Ministry up to the satisfaction of the Ministry. The aggregated price should be quoted in words also.

The Financial Bids should strictly conform to the formats to enable the evaluation of the bids and special care may be taken that the bids having any hidden costs or conditional costs are liable for straight rejection.

- (xi) The price components furnished by the Bidder in accordance with ITB Section will be solely for the purpose of facilitating the comparison of bids by the Ministry and will not in any way limit the Ministry's right to contract on any of the terms offered.

- (xii) Prices quoted by the Bidder shall be fixed and no variation will be allowed under any circumstances. No open-ended bid shall be entertained and the same is liable to be rejected straightway.
- (xiii) Prices shall be quoted in Indian National Rupee.
- (xiv) Bids shall remain valid for 260 days after the date of bid opening prescribed by the Ministry. The Ministry holds the rights to reject a bid valid for a period shorter than 260 days as non-responsive, without any correspondence.
- (xv) In exceptional circumstances, the Ministry may solicit the Bidder's consent to an extension of the period of validity. The request and the response thereto shall be made in writing. Extension of validity period by the bidder should be unconditional. The bid security provided under ITB Section 3 shall also be suitably extended. A Bidder may refuse the request without forfeiting the bid security. A Bidder granting the request will not be permitted to modify its bid.
- (xvi) The Bidder shall prepare **one original copy** and **one spare copy** of the **Technical Bid** separately, clearly marking each "**Technical Bid – Original Copy**" and "**Technical Bid – Spare Copy**", as appropriate. In the event of any discrepancy between them, the original shall govern. The Bidder shall prepare **only one original copy** of **Financial Bid**, clearly marking it as "**Financial Bid – Do not open with Technical Bid**".
- (xvii) The original and all copies of the bid shall be type written and shall be signed by a person or persons duly authorized to bind the Bidder to the Contract. The letter of authorization shall be supported by a written power-of-attorney accompanying the bid. Please refer Form 4 for the format of power-of-attorney for signing the bid. The person or persons signing the bid shall initial all pages of the bid, except for the un-amended printed literature.
- (xviii) Any interlineations, erasures or overwriting shall be valid only if the person or persons signing the bid have authenticated the same with signature.
- (xix) The original and one spare of the Technical Bid shall be bound and placed in sealed envelopes clearly marking each "**Technical Bid – Original Copy**" and "**Technical Bid – Spare Copy**", as appropriate.
- (xx) The inner and outer envelopes shall be addressed to the Ministry. Also please indicate the name and address of the Bidder on three seal covers.
- (xxi) If the outer envelope is not sealed and marked as explained in earlier sections, the Ministry will assume no responsibility for the bid's misplacement or premature opening.
- (xxii) Any condition put forth by the bidder non-conforming the bid requirements shall not be entertained at all and such bid shall be rejected.
- (xxiii) In the event of the specified date for the submission of Bids being declared a holiday for the Client, the Bids will be received up to the appointed time on the next working day.

(xxiv) The Ministry may, at own discretion, extend this deadline for submission of bids by amending the bid documents in which case all rights and obligations of the Client and Bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

(xxv) The Bidder's modification or withdrawal notice shall be prepared, sealed, marked and dispatched to Ministry before the expiration of the deadline of submission of bids. A duly signed withdrawal notice may also be sent by fax or post so as to reach the designated office before the expiration of deadline for submission of bids.

(xxvi) The Bidder's modification or withdrawal notice shall be prepared, sealed, marked and dispatched to Client before the expiration of the deadline of submission of bids. A duly signed withdrawal notice may also be sent by fax or post so as to reach the designated office before the expiration of deadline for submission of bids.

(xxvii) No bid may be modified subsequent to the deadline for submission of bids. No bid may be withdrawn in the interval between the deadline for submission of bids and the expiration of period of bid validity specified by the Bidder on the bid form. Withdrawal of a bid during this interval may result in the Bidder's forfeiture of its bid security.

(xxviii) The Financial Bids will be opened, in the presence of Bidders' representatives who choose to attend the Financial Bid opening on date and time to be communicated to all the technically qualified Bidders. The Bidder's representatives who are present shall sign a register evidencing their attendance. The name of Bidder, Bid Prices, Discount, etc. will be announced at the meeting.

(xxix) The Ministry will examine the bids to determine whether they are complete, whether they meet all the conditions of the Contract and Technical Specifications and whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the bids are generally in order.

(xxx) Arithmetical errors will be rectified on the following basis, if there is a discrepancy, between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If there is a discrepancy between words and figures, the amount in words shall prevail. If the supplier does not accept the correction of errors, its bid will be rejected and its bid security will be forfeited.

(xxxi) No Bidder shall contact the Ministry on any matter relating to its bid, from the time of the bid opening to the time the Contract is awarded. If the Bidder wishes to bring additional information to the notice of the Ministry, it should be done in writing.

(xxxii) Any effort by a Bidder to influence the Ministry in its decisions on bid evaluation, bid comparison or contract award may result in rejection of the Bidder's bid.

(xxxiii) Before the expiry of the period of validity of the proposal, the Ministry shall notify the successful Bidder in writing by registered letter or by fax, that its bid has been accepted. The Bidder shall acknowledge in writing receipt of the notification of award and will send his acceptance to enter into agreement within five (5) days.

(xxxiv) The notification of the award shall constitute signing of the agreement. However, the Ministry may negotiate certain terms with successful Bidder before signing of the agreement. The signing of agreement will amount to award of contract and bidder will initiate the execution of the work as specified in the agreement. The format of agreement is given in section 6.

(xxxv) The incidental expenses of execution of agreement / contract shall be borne by the successful bidder.

(xxxvi) The conditions stipulated in the agreement shall be strictly adhered to and violation of any of these conditions will entail termination of the contract without prejudice to the rights of the Ministry with such penalties as specified in the Bidding document and the agreement.

(xxxvii) Before commencement of the work successful Bidder shall furnish the performance guarantee at the rate 10% of total value of the contract in accordance with the Conditions of Contract, in the form of Bank Guarantee or Demand Draft / Bankers' Cheque drawn in favour of **DDO Ministry of Earth Sciences** payable at Delhi. The bid security submitted by the successful bidder shall be adjusted against this amount and the balance amount, if any, needs to be paid if the successful bidder chooses to furnish the performance guarantee in the form Demand Draft / Bankers' Cheque.

(xxxviii) The qualified Bidder shall not, be entitled to make any claim, whatsoever, against the Ministry under or by virtue of or arising out of this contract nor shall the Ministry entertain or consider any such claim after Bidder shall have signed a "no claim" certificate in favour of the Ministry in such forms as shall be required by the Client after the works are finally accepted.

(xxxix) The Ministry may by a written notice of suspension, suspend all payments to the qualified Bidder under the contract, if the qualified Bidder failed to perform any of its obligations under this contract, (including the carrying out of the services) provided that the such notice of suspension:

- Shall specify the nature of the failure,
- Shall request the qualified Bidder to remedy such failure within a specified period from the date of issue of such notice of suspension.

(xL) The qualified Bidder shall carry out the service and carry out its obligations under the contract with due diligence, efficiency and economy in accordance with generally accepted norms techniques and practices used in the industry. The qualified Bidder shall also employ appropriate / updated technology and safe and effective equipment, machinery, material and methods.

(xLi) The Implementation Time Schedule will be finalized in discussion with the qualified bidder who will implement the project fully within total time indicated by him in the technical bid which will also form part of the contract agreement. A delay by the qualified bidder in the performance of its Contract obligations shall render the qualified bidder liable to any or all the following sanctions:

- Forfeiture of its performance guarantee
- Imposition of liquidated damages, and/or
- Termination of the Contract for default

If at any time during performance of the contract, the qualified bidder should encounter conditions impeding timely completion of the services under the Contract and performance of services, the qualified bidder shall promptly notify the client in writing of the fact of the delay, its likely duration and its causes. As soon as practicable after receipt of such notice, the client shall evaluate the situation and may at its discretion extend the time for performance, in which case the extension shall be ratified by the parties by amendment of the Contract.

(xLii) The qualified Bidder and their personnel shall not, either during the term or after expiration of this contract, disclose any proprietary or confidential information relating to the services, contract or the Ministry's business or operations without the prior written consent of the Ministry.

(xLiii) The Ministry may, without prejudice, to any other remedy for breach of contract, by written notice of default sent to the qualified Bidder, terminate the contract in whole or in part if:

- The qualified bidder fails to deliver any or all of the obligations within the time period(s) specified in the contract, of any extension thereof granted by the Ministry.
- The qualified Bidder fails to perform any other obligation(s) under the contract.

The qualified Service Provider will also be liable for any loss suffered by the Client because of his negligence.

Upon termination of this agreement, the parties will comply with the Exit Management Schedule.

However, the disputes, if any, may be referred to Arbitration.

(xLiv) The Ministry may at any time terminate the contract by giving written notice to the qualified Bidder without compensation to the qualified Bidder, if the qualified Bidder becomes bankrupt or otherwise insolvent or in case of dissolution of firm or winding up of company, provided that such termination will not prejudice or effect any right of action or remedy which has accrued thereafter to the Ministry.

(xLv) The Ministry reserves the right to terminate by prior written notice, the whole or part of the contract. The notice of termination shall specify that termination be for Ministry's convenience, the extent to which performance of work under the contract is terminated and the date on which such termination becomes effective.

(xLvi) Subcontracting of work will not be permissible in any form. Subcontracting will lead to termination of contract and forfeiture of Performance Guarantee.

(xLvii) The qualified bidder shall provide all such information as may reasonably be necessary to effect as seamless a handover as practicable in the circumstances to the Ministry or its Replacement Service Provider and which the qualified bidder has in its possession or control at any time during the exit management period.

For the purposes of this Schedule, anything in the possession or control of any qualified bidder/associated person is deemed to be in the possession or control of the qualified bidder.

The qualified bidder shall commit adequate resources to comply with its obligations under this Exit Management Schedule.

(xLviii) **The bidders will have to deposit an amount of Rs. 5,000/-(Five thousand only) as Bid security amount (BSA) in the form of demand draft, drawn in favour of DDO, Government of India, Ministry of earth science, Payable at Delhi and should be enclosed with technical bids.** The financial bid should be submitted in separate sealed envelopes, the same should be mentioned on the envelopes clearly. **Technical bid without Demand Draft will out rightly be rejected.**

(xLix) Any offer containing both the technical and financial bids in the same envelope will be out rightly rejected.

(L) The complete tender offers with inscription **“Exhibition on wheels for Ocean and Atmosphere”** in all respect should be addressed to the Tender Box, Ministry of Earth Sciences, Block-12, CGO Complex, Lodi Road, New Delhi-110 003 Room No. 001 (General Section) and the **same should reach on 24th June 2009 by 15:00 hrs.**

(Li) **Technical bids will be opened on the same day (24th June 2009) at 15:30 hrs** in the presence of bidders who wish to be present in Conference Room, first floor, Block-12.

(Lii) **The bidders should make audio visual presentation. Firms are also requested to enclose necessary photographs of the design/model from all angles. All such presentations will become the part of the tender document for which at the end of the presentation all parties should hand over to the committee the concerned CD/DVD/any other media.**

(Liii) **The financial bids of the qualified bidders in technical bid evaluation, will be opened.**

(Liv) **The Ministry reserves the right to reject any tender or all tenders without assigning any reason thereof and the decision of the Ministry will be final and not be liable to show any reason thereof. Tenders received after the due date and time will be rejected.**

(Lv) All information in the tender shall be in English. Information in any other language shall be accompanied by the translation in English.

11. Clarification of Tender Document A prospective Bidder requiring any clarification of this tender may notify in writing by fax or e-mail. The following personnel may be contacted for this purpose.

Name of the officer	Designation	Contact Particulars
Dr V S Rao Chintala	Advisor	Tel.: 011-24306816/876, Fax: 24362514 Email: sathya@nic.in

The Ministry shall respond in writing to any request for clarification of the tender, which it receives no later than **19.06.2009**.

12. (a) Force Majeure

Notwithstanding the provisions of the tender, the qualified bidder shall not be liable for forfeiture of its performance guarantee, liquidated damages or termination for default, if and to the extent that, its delay in performance or other failure to perform its obligations under the contract is the result of an event of Force Majeure.

For purposes of this Clause, "Force Majeure" means an event beyond the control of the qualified bidder and not involving the qualified bidder and not involving the qualified bidder's fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the Ministry either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.

If a Force Majeure situation arises, the qualified Bidder shall promptly notify the Ministry in writing of such conditions and the cause thereof. Unless otherwise directed by the Ministry in writing, the qualified bidder shall continue to perform its obligations under the contract as far as reasonably practical and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. The Ministry may terminate this contract, by giving a written notice of minimum 30 days to the qualified bidder, if as a result of Force Majeure, the qualified bidder being unable to perform a material portion of the services for a period of more than 60 days.

12. (b) Arbitration and Jurisdiction

If any dispute arises between the Parties hereto during the subsistence or thereafter, in connection with the validity, interpretation, implementation or alleged material breach of any provision of this Agreement or regarding a question, including the questions as to whether the termination of this Agreement by one Party hereto has been legitimate, both Parties hereto shall endeavor to settle such dispute amicably. The attempt to bring about an amicable settlement is considered to have failed as soon as one of the Parties hereto, after reasonable attempts [which attempt shall continue for not less than 30(thirty) days], give 15 days notice thereof to the other party in writing.

In the case of such failure the dispute shall be referred to a sole arbitrator to be appointed by the Director, INCOIS, Goa.

The place of arbitration shall be Goa.

The Arbitration proceeding shall be governed by the Arbitration & Conciliation Act, 1996.

The proceedings of arbitration shall be in English language.

The arbitrator's award shall be substantiated in writing. The court of arbitration shall also decide on the costs of the arbitration procedure.

The parties hereto shall submit to the arbitrator's award and the award shall be enforceable in any competent court of law.

The Client may terminate this Contract, by giving a written notice of termination of minimum 30 days, to the qualified bidder if the qualified bidder fails to comply with any decision reached consequent upon arbitration proceedings.

The contract shall be interpreted in accordance with the Indian law/Contract Act.

Sd/-

(Dr V S Rao Chintala)

Advisor

Cover Letter

To
The Director,
INCOIS,
Mahasagar Bhavan,
Block No. 12,
C.G.O. Complex, Lodhi Road,
New Delhi – 110 003.

Sub: Tender document for Exhibition on wheels at Shimla, Jammu, Kapurthala, Srinagar, Jaipur, Ahmadabad, Bhopal, Nagpur, Mumbai, Goa and Hyderabad etc. including transportation, erection, disbanding, packing etc.

Dear Sir,

(a) Having examined the tender document and Annexures thereto and addenda numbers _____ thereto, we, the undersigned, in conformity with the said contract, offer to provide the said services on terms of reference to be signed upon the award of contract for the sum indicated as per financial bid.

(b) We acknowledge having received the following addenda to the bid document:

Addendum No.	Dated

(c) We undertake, if our proposal is accepted, to provide the services comprise in the contract within time frame specified, starting from the date of receipt of notification of award from the Client.

(d) We agree to abide by this proposal for the period of 240 days from the date of bid opening and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

(e) We agree to execute a contract in the form to be communicated by the Client, incorporating all agreements with such alterations or additions thereto as may be necessary to adapt such agreement to the circumstances of the standard and notice of the award within time prescribed after notification of your intention to accept this proposal.

(f) Unless and until a formal agreement is prepared and executed this proposal together with your written acceptance thereof shall constitute a binding contract agreement.

(g) We understand that you are not bound to accept a lowest or any bid you may receive, not to give

any reason for rejection of any bid and that you will not defray any expenses incurred by us in bidding.

(h) We would like to clearly state that we qualify for this work as our company meets all the pre-qualification criteria indicated on your tender document. The details are as under.

Pre-qualification Criterion	Details		
1. Year of establishment			
2. Ownership and organizational structure of the firm is enclosed/or not?			
3. Memorandum of Association and Articles of Association along with Commencement of Business Certificate is enclosed/or not?	Yes/No		
4. Turnover of the company during the last three years (Attach necessary documentary proofs.)	Financial year	Turnover (in Lakhs)	Profit After Tax (in Lakhs)
	2008-09		
	2007-08		
	2006-07		
5. Copy of orders of similar two projects	Document showing value of contract		
6. Copy of ISO certificate			
7. Details of offices located in Delhi and other Cities			

(i) As security for the due performance of the undertaking and obligation of the bid we submit herewith a Demand Draft / Banker's Cheque / Bank guarantee bearing no. _____ dated _____ drawn in favour of **DDO, Government of India, Ministry of Earth Sciences Rs.5,000/-** (Rupees Five thousand only), payable at Delhi

Dated this _____ day of _____ 2009

Signature

(Company Seal)

In the capacity of

Duly authorized to sign bids for and on behalf of:

Form 2 – Bid Proposal Sheet

Name of the Company:		PAN No.	
Registered Office Address:			
Plot No.			
Street			
Area / Locality			
City		PIN	
Telephone		Fax	
E-mail			
URL			
Local Office Address:			
Plot No.			
Street			
Area / Locality			
City		PIN	
Telephone		Fax	
E-mail			
Contact Person:			
Name			
Designation			
Telephone		Fax	
E-mail			

Form 3 – Performance Statement

[Project Title] (At least two projects) <i>(Attach separate sheet for each project)</i>			
Client / Project Promoter			
Contact Person			
Address:			
Plot No.			
Street			
Area / Locality			
City		PIN	
Telephone		Fax	
E-mail			
URL			
Project Brief			
Role of your Organization			
Other particulars of the Project			
Current Status of the Project			

Form 4 – Format of Power-of-Attorney

POWER OF ATTORNEY

(On Stamp Paper of relevant value)

Know all men by these presents, we _____ (name of the company and address of the registered office) do hereby appoint and authorize Mr. _____ (full name and residential address) who is presently employed with us and holding the position of _____ as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our proposal for (*Name of Tender*) in response to the tenders invited by the Client including signing and submission of all documents and providing information/responses to the Client in all matters in connection with our Bid.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us.

Dated this _____ day of _____ 2009

For _____

(Signature)

(Name, Designation and Address)

Accepted

(Signature)

(Name, Title and Address of the Attorney)

Date:

Note:

To be executed by an authorized representative of the bidder.

The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executants and when it is so required the same should be under common seal affixed in accordance with the required procedure.

Also, wherever required, the Bidder should submit for verification the extract of the charter documents and documents such as a resolution/power of attorney in favor of the Person executing this Power of Attorney for the delegation of power hereunder on behalf of the Bidder.

In case the Application is signed by an authorized Director / Partner or Proprietor of the Applicant, a certified copy of the appropriate resolution / document conveying such authority may be enclosed in lieu of the Power of Attorney.

Form 5 – Undertaking

It is certified that the information furnished here in and as per the document submitted is true and correct and nothing has been concealed or tampered with. We have gone through all the conditions of tender and are liable to any punitive action for furnishing false information / documents.

Dated this _____ day of _____ 2009

Signature

(Company Seal)

In the capacity of

Duly authorized to sign bids for and on behalf of:

Form 6 : Format of Agreement

This agreement is executed on thisday of....., 2009 between:

The President, Union of India, acting through the Deputy Secretary (Admn.), Government of India, Ministry of Earth Sciences, (hereinafter called 'MoES'), which expression shall unless the contract does not so admit include successors and assignees of the one part

AND

(Name of successful bidder), located at (Address) (hereinafter called the 'Contractor') which express shall, where the context admits include executors, administrators and authorized assignees of the other part.

WHEREAS, the MoES has accepted the tender submitted by the contractor for *(name of the project for which tender has been called)* in terms of(order No. dated) in full-scale at the rates contained in schedule of works annexed at (A) to the terms and conditions hereinafter contained.

(for Contractor)

(for MoES)

NOW THE PARTIES HERETO DO HEREBY MUTUALLY CONVENANT AND AGREE AS FOLLOWS

1. The performance guarantee amount for the work is Rs The contractor has so far deposited an amount of Rs towards SD (Bid Security Amount (BSA) converted as SD). The balance amount i.e. Rsis to be recovered from the firms on account bill.

2. The contractor shall duly perform the above said work with great promptness, care and accuracy in the workman like manner to the satisfaction of the INCOIS and will complete the same in accordance with the said specifications and said conditions of contract. He shall also

guarantee the satisfactory working of the contract and will observe, fulfill and keep all conditions therein mentioned (which shall deemed and taken to be part of this contract if the same has been fully set forth herein) and the MoES do hereby agree that if the contractor shall duly perform the said terms and conditions, the MoES will pay or cause to be paid to the contract for the said works on the final completion thereof, at the rates specified in the schedules hereto annexed.

(for Contractor)

(for MOES)

TERMS AND CONDITIONS

PART-I

1. This part lays down the special conditions, which shall govern the contract, and it shall form an integral part of the contract. These special conditions of Contract supplement the instructions to tenderer.
2. The contractor personnel's attendance for having worked at concerned site shall be maintained in details and shall be certified by concerned authorized official (as per location) of the contractor while preferring the bill.
3. Method of Acceptance is detailed below:

Item of work	Acceptance criteria

TECHNICAL BID DOCUMENT
FOR OCEAN AND ATMOSPHERE AT ADDITIONAL PLACES FOR
ERECTION, DISBANDING, TRANSPORTATION etc FOR OCEAN AND
ATMOSPHERE PAVILION IN MINISTRY'S EXHIBITION

The Technical Bid should provide the following information using the attached Standard Forms as detailed below:

- Form – 1: Format for Cover Letter
- Form 2 – Bid Proposal Sheet
- Form – 3: Performance Statement
- Form – 4: Format of power-of-attorney for signing of bid
- Form – 5: Undertaking
- Form – 6: Format of Agreement.

In preparing the Technical and financial Proposal, Bidders are expected to be familiar with the details of the tender document. The proposal should cover all the aspects of the scope of work mentioned in the Sections. Any bid not found responsive with this tender document will be rejected. Material deficiencies in providing the information requested will also result in rejection of the Proposal.

The technical proposal is expected to include the following inter-alia

*** name of the material shall be mentioned.**

S No.	Tender specifications	firm is ready to comply (Y/N)	*Quality of the material	Remarks
1.	Up-dation of additional Pre Fabricated Modular Flexible & Portable Structure (PFMFP) used as back and side walls about 8 ft height etc with aesthetic look matching with other portion of the Exhibition, apart from the PFMFP available with the Ministry (if need be).			
2.	Up-dation of appropriate structure and others with with sufficient numbers (if need be)			
3	Up-dation of striking backdrop for backlit polycarbonate translite of appropriate size, including 3-D models of various activities as listed at s. No. 3 etc. Fabrication have to manage the photographs of Antarctica landscape (if need be).			
4	Up-dation of proportionately varing height of variou other models– all 3D- models to be made of fibre glass (if need be)			
5	Up-dation of Ice Effects: providing/Fabrication/ Installation of 8ft high landscapes of ice surrounding the tunnel area etc (if need be).			

S No.	Tender specifications	firm is ready to comply (Y/N)	*Quality of the material	Remarks
6	Up-dation of underwater Effects: providing/ Fabrication/ Installation of under-water scene made of backlit trans-light print with illumination effects (if need be).			
7	8 Backlit Translite Scorllers : providing/ Fabrication/ Installation etc made of backlit trans-light print with illumination effects around the (if need be).			
8.				
9.	May also incorporate any new item and may specify separately in clear terms (if need be).			
10a)	Three e Science graduate as Hostess/Guide who are fluent in English and local language at Shimla for 20 days.			
b)	3 Science graduate as Hostess/Guide who is fluent in English and local language at Jammu fo`r 20 days.			
c)	3 Science graduate as Hostess/Guide who is fluent in English and local language at Srinagar for 20 days.			
d)	3 Science graduate as Hostess/Guide who is fluent in English and local language at Ahmadabad for 20 days.			
e)	3 Science graduate as Hostess/Guide who is fluent in English and local language at Kapurthala for 50 days.			
f)	3Science graduate as Hostess/Guide who is fluent in English and local language at Bhopal for 20 days.			
g)	3 Science graduate as Hostess/Guide who is fluent in English and local language at Nagpur for 20 days.			
h)	3 Science graduate as Hostess/Guide who is fluent in English and local language at Jaipur for 20 days.			
i)	3 Science graduate as Hostess/Guide who is fluent in English and local language at Mumbai for 20 days.			
j)	3 Science graduate as Hostess/Guide who is fluent in English and local language at Goa for 20 days.			
k)	3 Science graduate as Hostess/Guide who is fluent in English and local language at Hyderabad for 20 days.			

S No.	Tender specifications	firm is ready to comply (Y/N)	*Quality of the material	Remarks
11a)	One dedicated person posting for day-to-day work in the pavilion in consultation of Science Centre at all places. Shimla, Jammu, Srinagar, Kapurthala, Ahmadabad, Jaipur, Bhopal, Nagpur, Mumbai, Goa and Hyderabad.			
12)	Daily maintenance and cleaning (minute to minute) of the pavilion and surroundings for entire period Shimla, Jammu, Srinagar, Kapurthala, Ahmadabad, Jaipur, Bhopal, Nagpur, Mumbai, Goa and Hyderabad.			
13)	Comprehensive Insurance for all pavilions including exhibits at Shimla, Jammu, Srinagar, Kapurthala, Ahmadabad, Jaipur, Bhopal, Nagpur, Mumbai, Goa and Hyderabad.			
14)	Transportation Charges for shifting of all the exhibits for the following :			
a)	Kurukshetra Panorama & Science Centre, Kurukshetra to Shimla			
b)	Shimla to Kapurthala			
c)	Kapurthala to Jammu			
d)	Jammu to Srinagar.			
e)	Srinagar to Jaipur			
f)	Jaipur to Ahmadabad			
g)	Ahmadabad to Bhopal			
h)	Bhopal to Nagpur			
i)	Nagpur to Mumbai			
j)	Mumbai to Goa			
k)	Goa to Hyderabad			
15)	Insurance for following sectors:			
a)	Kurukshetra Panorama & Science Centre, Kurukshetra to Shimla			
b)	Shimla to Kapurthala			
c)	Kapurthala to Jammu			
d)	Jammu to Srinagar.			
e)	Srinagar to Ahmadabad			
f)	Ahmadabad to Jaipur			
g)	Jaipur to Bhopal			
h)	Bhopal to Nagpur			
i)	Nagpur to Mumbai			
j)	Mumbai to Goa			
k)	Goa to Hyderabad			
16)	Insurance of all the exhibits during transportation from:			
a)	Kurukshetra to Shimla			
b)	Shimla to Kapurthala			
c)	Kapurthala to Jammu			
d)	Jammu to Srinagar.			

S No.	Tender specifications	firm is ready to comply (Y/N)	*Quality of the material	Remarks
e)	Srinagar to Ahmadabad			
f)	Ahmadabad to Jaipur			
g)	Jaipur to Bhopal			
h)	Bhopal to Nagpur			
i)	Nagpur to Mumbai			
j)	Mumbai to Goa			
k)	Goa to Hyderabad			
17)	Rate for reup-dation at the end of every 4 exhibitions.			
18)	Disbanting and erection chargers for each centre.			
19)	Bidder may quote any other items necessary for this			

FINANCIAL BID DOCUMENT
FOR OCEAN AND ATMOSPHERE AT ADDITIONAL PLACES FOR
ERECTION, DISBANDING, TRANSPORTATION etc FOR OCEAN AND ATMOSPHERE PAVILION IN MINISTRY'S
EXHIBITION

(in Rupees only)

S No.	Tender specifications	Unit Rate	Quantity	Total Price (A)	All taxes (S. Tax, VAT, Service tax etc. (B)	Salvage value	Remarks
1.	Up-dation of additional Pre Fabricated Modular Flexible & Portable Structure (PFMFP) with back and side walls about 8 ft height etc with aesthetic look matching with other portion of the Exhibition, apart from the PFMFP available with the Ministry (if need be).						
2.	Up-dation of appropriate visualizations of Antarctica with many varieties of penguins in group, seals etc, with sufficient numbers (if need be)						
3.	Up-dation of striking backdrop of Antarctica landscape (backlit polycarbonate translite of appropriate size), including 3-D models of the Indian Research Stations (Maitri) and research activities carried by Scientist in Models of few Scientists' of 3' height (if need be)						
4.	Up-dation of proportionately varying height of seals and Maitri Research station in proportion– all 3D- models to be made of fibre glass (if need be)						
5.	Up-dation of Ice Effects: providing/Fabrication/ Installation of 8ft high landscapes of ice surrounding the tunnel area etc (if need be).						
6.	Up-dation of underwater Effects: providing/ Fabrication/ Installation of underwater scene made of backlit trans-light print with illumination effects (if need be).						
7.	Platform Flooring: providing/ Fabrication/ Installation of platform flooring made of backlit trans-light print with illumination effects around the underwater area and tunnel area (if need be).						
8.	Modification (if any) and maintaining the cold room temperature in the Antarctica work station at 0° C at end of one Tunnel.						
9.	May also incorporate any new item and may specify separately in clear terms						

S No.	Tender specifications	Unit Rate	Quantity	Total Price (A)	All taxes (S. Tax, VAT, Service tax etc.) (B)	Salvage value	Remarks
10.	3 Science graduate as Hostess/Guide who are fluent in English and local language at Shimla for 20 days.						
11.	3 Science graduate as Hostess/Guide who are fluent in English and local language at Jammu for 20 days.						
12.	3 Science graduate as Hostess/Guide who are fluent in English and local language at Srinagar for 20 days.						
13.	One Science graduate as Hostess/Guide who are fluent in English and local language at Ahmadabad for 20 days.						
14.	3 Science graduate as Hostess/Guide who are fluent in English and local language at Kapurthala for 50 days.						
15.	3 Science graduate as Hostess/Guide who are fluent in English and local language at Bhopal for 20 days.						
16.	3 Science graduate as Hostess/Guide who is fluent in English and local language at Nagpur for 20 days.						
17.	3 Science graduate as Hostess/Guide who are fluent in English and local language at Jaipur for 20 days.						
18.	3 Science graduate as Hostess/Guide who are fluent in English and local language at Mumbai for 20 days.						
19.	3 Science graduate as Hostess/Guide who are fluent in English and local language at Goa for 20 days.						
20.	3 Science graduate as Hostess/Guide who are fluent in English and local language at Hyderabad for 20 days.						
21.	3 dedicated person posting for day-to-day work in the pavilion in consultation of Science Centre at all places. Shimla, Jammu, Srinagar, Kapurthala, Ahmadabad, Jaipur, Bhopal, Nagpur, Mumbai, Goa and Hyderabad.						
22.	Daily maintenance and cleaning (minute to minute) of the pavilion and surroundings for entire period Shimla, Jammu, Srinagar, Kapurthala, Ahmadabad, Jaipur, Bhopal, Nagpur, Mumbai, Goa and Hyderabad.						
23.	Comprehensive Insurance for all pavilions including exhibits at Shimla, Jammu, Srinagar, Kapurthala, Ahmadabad, Jaipur, Bhopal, Nagpur, Mumbai, Goa and Hyderabad.						
24.	Transportation Charges for shifting of all the exhibits for the following :						
25.	Kurukshetra Panorama & Science Centre, Kurukshetra to Shimla						

S No.	Tender specifications	Unit Rate	Quantity	Total Price (A)	All taxes (S. Tax, VAT, Service tax etc.) (B)	Salvage value	Remarks
26.	Shimla to Kapurthala						
27.	Kapurthala to Jammu						
28.	Jammu to Srinagar.						
29.	Srinagar to Ahmadabad						
30.	Ahmadabad to Jaipur						
31.	Jaipur to Bhopal						
32.	Bhopal to Nagpur						
33.	Nagpur to Mumbai						
19)	Bidder may quote any other items necessary for this						

Grand Total = Total of A & B

Rs. (in figures).....

Total Cost (in words) : Rs.....

Date:

Place:

Signature of authorized person

Name (Company Seal)

In the capacity of

Duly authorized by

* Sum of all figures in last column.

Note : No cutting or over-writing is allowed. Any cutting or overwriting will lead to rejection of the bid.

2. If any tax are payable by the contractor to the Government or any other authority it shall not be bidding on MoES to pay any kind of taxes except service tax as applicable paid to the contractor. Form D will be issue by the Ministry Headquarters.