

No.MoES/7/4/2012-Genl.
Government of India
Ministry of Earth Sciences
General Section

Ministry of Earth Sciences
New Building(Prithvi Bhavan)
I.M.D. Complex,Lodhi Road
New Delhi-110003
Dated 21/09/2012

Subject : Limited Tender /Quotation for Annual Contract of Supply/repair of electrical appliances and fixing of all sorts of essential electrical accessories/equipment in the Ministry for the year 2012-2013 -regarding.

Sir,

Ministry of Earth Sciences invites Sealed Quotation for Annual Contract of Supply/repair of electrical appliances and fixing of all sorts of essential electrical accessories/equipment in the Ministry of Earth Sciences New Building (Prithvi Bhavan) Lodi Road New Delhi -110003.The tender should include the following:-

Name of the firm, Business address of the firm, Telephone/Mobile No.,**PAN** Number, service Tax Number, Annual turnover of the firm, Income tax clearance certificate, etc.

2. The following terms & conditions would also have to be followed by the tenderer/successful bidder.

1) The sealed quotations addressed to the Section Officer (General), Ministry of Earth Sciences, Prithvi Bhavan, Lodi Road, New Delhi-110003 should be dropped by 2.30 p.m on or before 16/10/2012 in the tender box kept at the entrance of General Section, Ground Floor, Prithvi Bhavan Ministry of Earth Sciences Lodi Road, New Delhi 110003. The tender will be opened on same day at 3.00 p.m. in room no1 Ground Floor.

2) The tenderers have to submit Bid Security/EMD of Rs.15,000/- in the form of Account Payee Demand Draft from any commercial bank drawn in favour of the **DDO, Ministry of Earth Sciences**, along-with the Tenders/Quotations. The validity of draft should not be less than three months. The Bid Security will be returned to the unsuccessful tenderers within 30days from the date of finalization of tender. Incomplete quotation and the quotation without bid security shall be rejected summarily without assigning any reasons.

3) The offer by the tenderer must be valid for 90 days from the opening of the Tender and no Tenderer can withdraw or revoke his Offer or revise his quoted rates within the said period of 90 days under any circumstances. The tenderer must put authorize signature with official seal at every page of document submitted to this Ministry.

4) The EMD of Rs.15,000/- Through a Demand Draft payable to **DDO, Ministry of Earth Sciences**, The said earnest money will not bear any interest and will be refundable only after the successful completion of the contract subject to the adjustment of dues against the contractor, if any. The earnest money of unsuccessful tender would be returned without any interest after finalization.

5) The contractor will be required to depute a skilled electrician from 9.00AM to 5.30PM to this Ministry to attend all complaints on all working days.

- 6) Bio-data of the electrician by the firm along with his age, experience and qualification should be enclosed with the offer.
- 7) The Under Secretary (Adm.) or any other Officer nominated by him for this purpose reserves right to cancel/reject any of the tender or all the tenders with or without assigning any reason thereto;
- 8) The repair/ servicing work etc. would be carried out in the premises of the Ministry.
- 9) Only such work which cannot be done in the office premises will be allowed to be done outside with the written permission of the Ministry and for this purpose no extra payment would be made.
- 10) Only the firms, which are registered for such supply work and having the Service Tax number Sales Tax number and Income Tax permanent Account Number (PAN) number will be entertained.
- 11) The firms which are on the Rate contract with Ministries/Department of Central Government of India will enclose the copy of the same with quotation
- 12) Ministry will not be responsible for any kind of mishapening occurred to the worker of contract firm during attending the work in the deptt.
- 13) The items to be used should be as per the specification and of ISI brand. Failing which action will be taken to terminate the contract and to black list firm.
- 14) The contract firm will be required to submit certificate from occupants of rooms where electrical work has been carried out and from administration of the Ministry in case the work done at places not specifically occupied at the time of submission of bills for payments.
- 15) The head of the Department reserves the right to terminate the contract at any time during the contract period, if he/she feels that the services rendered by the firm are not satisfactory.
- 16) Payment will be made subject to satisfactory performance of work.
- 17) Submission of quotation will not place this office under any obligation to award and expenses incurred by the party in this regard will not be payable by this Ministry.
- 18) Ministry reserves the right to accept any quotation which may not be necessarily the lowest or reject any quotation without assigning any reason thereof.

It should be specifically mentioned in the quotation whether these terms and conditions are acceptable to the applicant. Quotation received after the last date of submission or with incomplete/ illegible information etc will not be entertained.

Yours faithfully,

(Tarun Sood)
Section Officer (General)
Tel: 24669596

Copy to:-

1. NIC Division of Ministry of Earth Sciences with the request to display the above tender notice on the web site of this Ministry.
2. All Ministries/ Departments with the request to give due publicity for the above tender among the contractors working with them.
3. Computer Division, MoES with the request to upload the tender notice in the e.Portal of NIC.

Description of the items of jobwork			
S. No.	Items	Specification(Make)	Rate
SWITCHES			
1.	Modular Switch (Roma)		
2.	Switch 15AMP(Roma)		
3.	Switch 5 AMP(Roma)		
4.	Switch Fitting charges		
SOCKET			
5.	Modular Socket(Roma)		
6.	Socket15AMP(Roma)		
7.	Socket05AMP(Roma)		
8.	Socket Fitting charges		
WIRES/CABLES			
9.	3 Core Wire (Plaza)		
10.	1.5mm Wire (Plaza)		
11.	4mm Copper Wire (Plaza)		
12.	6mm Copper Wire (Plaza)		
13.	Flexible Wire (Plaza)		
14.	10mm Wire (Plaza)		
15.	Wiring Channel		
16.	Wire/ Wiring Channel Fitting charges		
PLUGS			
17.	3 Pin Plug 15 AMP (Roma)		
18.	3 Pin Plug 5 AMP (Roma)		
19.	3 Pin Multiplug 15 AMP (Roma)		
20.	3 Pin Multiplug 5 AMP (Roma)		
21.	Crompton Plug 15 AMP for AC(Roma)		
22.	Flat Pin Multiflug 15AMP(Roma)		
23.	Flat Pin Multiflug 05AMP(Roma)		
24.	Plug Fitting charges		
EXHAUST FAN			
25.	New Exhaust Fan 15" (Usha)		
26.	New Exhaust Fan 18"(Usha)		
27.	Repairing of Exhaust Fan		
TUBE LIGHTS			
28.	Total Charges for supply/fixing of new complete single tube light fitting (Philips)		
29.	Total Charges for supply/fixing of new complete double tube light fitting		
30.	New 2'x2' Ceiling Lights with Reflector & 3 Chock , Tube Set (Philips)		
31.	2'x2' with 3 tube light set (Philips)		
32.	14w tube light(Philips)		
33.	14w choke(Philips)		
34.	4ft. Tube light (Philips)		
35.	Indicator light set		

36.	1ft. Tube light set(Philips)		
37.	1ft. Tube(Philips)		
38.	Starter (Philips)		
39.	Tube Chock 40 Watt. (Philips)		
40.	Tube holoder. (Philips)		
41.	15 w bulb/60 w bulb/100 w bulb(Philips)		
42.	CFL Tube & CFL bulb(Philips)		
43.	400w Hylozen Big Light with choke & Tube(Philips)		
44.	2 ^{1/2} x11' Light pol & engal welding		
45.	150w Hylozen Light with choke & Tube(Philips)		
46.	Repairing / Fitting charges		
EXTENSION BOARD			
47.	4 point modular extension board with 5m wire and plug (M.K.)		
48.	4 point modular extension board with 7m wire and plug(M.K.)		
49.	2 point modular board(M.K.)		
50.	4 point Wooden extension board with 5m wire and plug		
51.	4 point Wooden extension board with 7m wire and plug		
52.	2 point Wooden board		
53.	extension board Repairing / Fitting charges		
ENGAGEMENT LIGHTS			
54.	Supply & fixing of one Engagement lights (Red &Green light bulb)		
55.	Repairing of Engagement lights		
FAN			
56.	New wall mounted fans (Usha)		
57.	Installation of wall mounted fans		
58.	Repairing of table fan with maintenance		
ELECTRIC KETTLE			
59	New Electric Kettle 1) 1.0 Lit. (Usha) 2) 2.0 Lit. (Usha)		
60.	Kettle connector set		
61.	Repairing of Kettle		
CALL BELL/REMOTE BELLS			
62.	Call bell (Electric)		
63.	New Call bell/buzzer(without wire) Ordinary		
64.	New ding-dong bell (without wire)		
65.	New round push button		
66.	New bell push button fix		

67.	New bell push button hanging		
68.	Repairing of Call bell/Remote bell		
