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**भारत सरकार**

**GOVERNMENT OF INDIA**

**पृथ्वी विज्ञान मंत्रालय**

**MINISTRY OF EARTH SCIENCES**

**(www.moes.gov.in)**

पृथ्‍वी भवन, लोदी रोड/Prithvi Bhawan, Lodi Road

नई दिल्ली/New Delhi-110003

**वित्तीय सहायता हेतु आवेदन देने से पूर्व कृपया निम्‍नलिखित नियमों एवं शर्तों को अच्‍छी तरह से पढ़ लें ।**

PLEASE READ THE FOLLOWING TERMS AND CONDITIONS CAREFULLY BEFORE APPLYING FOR FINANCIAL SUPPORT.

**दिशा निर्देश / Guidelines and Instructions:**

संगोष्ठी,विचार-गोष्ठी, कार्यशाला, सम्मेलन आदि के लिए मंत्रालय की वेबसाइट ([**https://www.moes.gov.in**](https://www.moes.gov.in)**)** के माध्यम से मंत्रालय को सीधे **ईमेल / ऑनलाइन /**हार्ड कॉपी द्वारा आवेदनप्रस्तुतकरनेहेतुदिशा निर्देश एवं आवेदन प्रारूप / For submission of application for Seminars, Symposia, Workshops, Conferences, etc. through either internet [**https://www.moes.gov.in**](https://www.moes.gov.in) or by sending hard copy for post.

1. प्रमुख क्षेत्र हैं: ध्रुवीय विज्ञान, समुद्री प्रेक्षण और सूचना सेवाएं, समुद्र प्रौद्योगिकी, तटीय क्षेत्र प्रबंधन, समुद्री संसाधन/ गहरे समुद्र संसाधन (सजीव/निर्जीव, आदि), जलवायु परिवर्तन, हिंद महासागर में चक्रवात, भूकंप/भू-विज्ञान, मौसम पूर्वानुमान और लोगों के लिए सूचना, किसानों के लिए कृषि संबंधी परामर्शी सूचना, गैसहाइड्रेट, समुद्री मोती, कृषि, नितलस्थ जीव और पारिस्थितिकी; पनडुब्बीनुमा यंत्र का विकास, समुद्र से स्वच्छ जल, समुद्री ऊर्जा तथा प्रौद्योगिकियां, समुद्री स्वच्छता की मॉनीटरिंग, समुद्री पर्यावरण मॉडलिंग, समुद्र स्थिति पूर्वानुमान, मंत्रालय के वर्तमान सामाजिक कार्यक्रम, सुनामी पूर्व चेतावनी प्रणाली, पुरा-जलवायु अध्‍ययन, समुद्र स्‍तर में परिवर्तन, कार्बन पृथककरण, जलचक्र-समुद्र से हवा और हवा से फिर भूमि पर आने के दौरान होने वाली परस्पर क्रिया, कृत्रिम बादल बनना, तथा अन्‍य संबन्धित क्षेत्र ।

**The thrust areas are:** Polar Sciences, Ocean Observation and Information Services, Ocean Technology, Coastal Zone Management, Marine and Deep Ocean (Living / Non-Living) Resources, Climate Change, Cyclones in Indian Ocean, Seismological /Earthquakes/Geo-Science, Weather Forecasting and Information to people, Agro Advisories to farmers, Gas Hydrates Science and Technology, Marine Pearl Culture, Deep Sea Marine Living Resources, Benthos and Ecology; Submersibles Development, Fresh water from Sea, Ocean Energy & Technologies, Sea Health Monitoring, Marine Environment modeling, Ocean State- Forecasting, On-going Ministry’s Societal programmes, Tsunami Early Warning System, Carbon , Paleoclimatic studies. Sea level changes, Carbon sequestration, Water Cycle-sea to air to land interaction, cloud seeding, and any other related areas.

2. सहायता हेतु संस्‍थान के संयोजक तथा प्रमुख द्वारा विधिवत रूप से भरे हुए तथा हस्‍ताक्षरित आवेदन पत्र (हार्ड कॉपी) को उचित माध्‍यम से प्रभाग प्रमुख, आउटरीचकार्यक्रम, भारत सरकार, पृथ्‍वी विज्ञान मंत्रालय,‘पृथ्‍वी भवन’ लोदी रोड़, नई दिल्‍ली-110003, एवं भरे हुए व हस्‍ताक्षरित आवेदन पत्र की स्कैन कॉपी को **ई-मेल:** [**outreach.awareness@gov.in**](mailto:outreach.awareness@gov.in) पर निम्‍नलिखित संबंधित दस्‍तावेज़ों के साथ भेजा जा सकता है:

Duly filled and signed application by the Convener/organizer &Head of the Institution, needs to be submitted through proper channel to **Head, Outreach Programme, Government of India, Ministry of Earth Sciences, “PRITHVI BHAWAN”, Lodi Road, New Delhi-110003,**and scanned copy of same (filled and signed application) to **e-mail:** [**outreach.awareness@gov.in**](mailto:outreach.awareness@gov.in) with the following relevant enclosures:

1. पंजीकृत सोसायटी, प्राइवेट कॉलेजों/स्‍कूलों, सरकारी सहायता प्राप्त कॉलेजों, गैर-सरकारी संगठनों, मान्यता प्राप्त विश्वविद्यालय आदि के मामले में निम्नलिखित प्रतियां संलग्न की जाएं: (i) पंजीकरण प्रमाणपत्र, (ii) संगम अनुच्छेद/ज्ञापन (iii) उप-विधियां (iv) सोसायटी आदि के पिछले 3 वर्षों के लेखों के लेखा-परीक्षित विवरण (v) आय एवं व्यय आदि के स्रोत एवं पद्धति (vi) वर्तमान पदधारियों की सूची एवं बैलेंस शीट खाता (पिछले तीन वर्षों की) (vii) सोसायटी के संगम ज्ञापन, नियमों एवं विनियमों की प्रति (viii) पिछले तीन वर्षों की आयकर विवरणी (आईटीआरएस) (पृथ्‍वी प्रणाली विज्ञान से संबंधित क्षेत्रों में आउटरीच गतिविधियों में लगे हुए गैर-व्‍यावसायिक निकायों के लिए लागू) (ix) नीति आयोग द्वारा जारी किया गया Unique आईडी कोड (x) पैन कार्ड की कॉपी (xi) बैंक द्वारा सत्‍यापित ईसीएस/आरटीजीएस की कॉपी ।

(a) For Registered Society, Private Colleges / schools, Government aided Colleges, Non-Government Organizations, Deemed University etc. are required to enclose copies of: (i) Registration Certificate, (ii) Articles/Memo of Association, (iii) By-Laws, (iv) Audited Statement of Accounts and balance sheet of the Society etc. for the last 3 years, (v) Sources & Pattern of Income & Expenditure etc. for the last 3 years (vi) list of present office bearers, (vii) Memorandum of Association, copy of rules and regulation of the society (viii) Income-Tax Returns (ITRs) for the last three years (applicable for non-professional bodies engaged in the outreach activities in related areas of Earth System science), (ix) *Niti Aayog* unique ID code,(x) PAN card copy, (xi) ECS/RTGS details duly endorsed by bank (copy enclosed).

(ख) मान्यता प्राप्त अनुसंधान संगठनों द्वारा आयोजित किए जाने वाले अंतर्राष्ट्रीय सम्मेलन के मामले में (ऑनलाइन / ओफलाइन प्रतिभागिता के नियमानुसार) निम्नलिखित प्रतियां संलग्न की जाएं :(i) प्रशासनिक मंत्रालय का अनुमोदन (ii) विदेश मंत्रालय की क्‍लीयरेंस (iii) गृहमंत्रालय की क्‍लीयरेंस।

(b) For International Conference by recognized Research Organizations( as per rules for ONLINE / OFFLINE ) copies to be enclosed are (i) Approval of Administrative Ministry, (ii) Clearance of Ministry of External Affairs, (iii) Clearance of Ministry of Home Affairs.

पिछली उपलब्‍धियों वाले तथा / अथवा अनन्‍य रूप से पृथ्‍वी प्रणाली / विज्ञान के क्षेत्र से संबन्धित कार्यकलापों में शामिल गैर सरकारी संगठनों को मंत्रालय द्वारा वित्तीय सहायता देने पर प्राथमिकता से विचार किया जाएगा।

It may please be noted that NGOs with reasonably good track record and which are involved in scientific activities related shall be considered with preference for financial support by MoES.

3. प्रक्रिया संबंधी औपचारिकताएं पूरी होने पर आपको अंतिम निर्णय के बारे में सूचित किया जाएगा। इवेंट के प्रारंभ होने से पहले निर्णय की सूचना नहीं दिए जाने की दशा में यह माना जाए कि वित्‍तीय सहायता स्‍वीकृत नहीं की गई है। सक्छ्म अधिकारी / वित्‍तीयसहायता की स्‍वीकृत के निर्णय से पूर्व ही इवेंट के समापन की अवस्था में व्‍यय की प्रतिपूर्ति हेतु मामले पर विचारार्थ आवेदक के किसी भी दावे को वैध नहीं माना जाएगा तथा प्रतिपूर्ति हेतु किसी भी मामले पर स्‍वीकार नहीं किया जाएगा।

अपने पक्ष में माहौल बनाने के किसी भी प्रयास को अयोग्‍यता माना जाएगा।

Upon completing the procedural formalities, the final decision shall be communicated to the applicant. In case no decision (in-principal approval / approval) competent authority is conveyed before the commencement of the event, it should be treated that financial support is not sanctioned. No assumption on part of the applicant shall be valid to consider the case for re-imbursement of expenditure after the event is over, in such situation. In all such cases organizers must bear the expenses and no case for reimbursement shall be entertained.

Canvassing in any form shall be a disqualification.

4. किसी भी रूप में अपूर्ण अथवा आवश्‍यक दस्‍तावेज़ों/प्रमाणपत्रों/विवरणों की प्रतियों (जैसा कि पैरा-2(क) में उल्‍लिखित यूसी, उप-विधियां तथा अन्‍य) उपलब्‍ध नहीं करवाने पर **आवेदन रद्द कर दिया जाएगा** और इस संबंध में आवेदक के साथ कोई पत्र-व्‍यवहार नहीं किया जाएगा। अत: यह दोहराया जाता है कि आवेदक वित्तीय सहायता हेतु पृथ्वी विज्ञान मंत्रालय को आवेदन प्रस्‍तुत करने से पूर्व दिशा-निर्देशों को अच्‍छी तरह से पढ़ ले तथा सभी नियमों तथा शर्तों का अनुपालन करें।

Application forms which are incomplete in any form or are not provided with the copies of required documents / certificates / details (such as; UCs, by-laws and other as mentioned at para 2(a) **shall be summarily rejected by MoES** and no correspondence shall be made in this regard with the applicant. It is therefore reiterated that all applicant must read guidelines carefully and comply with all terms and conditions before submitting the application to MoES for financial support.

5. आवेदकों को मंत्रालय द्वारा सूचना भेजी जाएगी तथा आगे के पत्राचार के लिए केवल मंत्रालय की संदर्भ संख्या दी जाए। इससंबंध में मंत्रालय का निर्णय अंतिम होगा तथा आगे कोई पत्राचार नहीं किया जाएगा।

The applicants of proposals shall be informed by Ministry and the future correspondence should contain the Ministry’s reference number only. The Ministry’s decision shall be final on the related matter/s and no further correspondence be entertained.

6. यदि आयोजक/ संस्थान ने पहले भी पृथ्वी विज्ञान मंत्रालय (पूर्व के महासागर विकास विभाग /महासागर विकास मंत्रालय) सेसंगोष्ठी, विचार-गोष्ठी आदि के लिए कोई अनुदान प्राप्त किया है तो सभी उपयोगिता प्रमाण पत्रों (दो मूल प्रतियां) तथा वित्त पोषण स्रोतों से हुई कुल आय एवं इन संगोष्ठियों पर किए गए व्यय की प्रतियां संलग्न की जाएं। साथ ही यदि कोई शेष राशि हो तो, उस अवधि के बैंक ब्याज (अर्जित) सहित यह राशि, आहरण एवं संवितरण अधिकारी, भारत सरकार, पृथ्वी विज्ञान मंत्रालय, नईदिल्ली-03 के पक्ष में आहरित डिमांड ड्राफ्ट द्वारा तत्काल वापस कर दी जाए अन्यथा आवेदन पत्र को पूरी तरह अस्वीकृत कर दिया जाएगा। उपरोक्त उपयोगिता प्रमाण पत्र, व्यय विवरण, आवश्यक दस्तावेजों की स्कैन की हुई प्रति कृपया ईमेल द्वारा भी भेजें।

If the organizing institution / applicant have received earlier any grant for Seminars, Symposia etc. earlier, from the Ministry of Earth Sciences [earlier Department of Ocean Development or Ministry of Ocean Development] the copies of all Utilization Certificates (two sets in original) and statement of total income from all the funding sources and expenditure for these seminars should be enclosed and unspent balance, if any, plus with bank interest for that period, should be refunded by Demand Draft drawn in favor of Drawing and Disbursing Officer, Government of India, Ministry of Earth Sciences, New Delhi-3, immediately otherwise the Application will be rejected. Scanned copy of aforesaid Utilization Certificate, Statement of Expenditure, necessary documents please be sent by email also.

7. यदि संस्थान / विश्वविद्यालय / संगठन एवं कोई पंजीकृत सोसायटी / संघ अथवा कोई अन्य निकाय संयुक्त रूप से कोई संगोष्ठी आयोजित कर रहे हैं, तो उपयोगिता प्रमाण पत्र तथा कुल आय एवं व्यय विवरण प्रस्तुत करने का दायित्व उस प्राधिकारी का होगा जिसे निधियां जारी की जा रही है। तथापि, निधियां उचित लेखा रखने वाले मान्यता प्राप्त संगठन को ही जारी की जाएगी।

Wherever an Institute/ University/ Organization and a Registered Society/ Association or any other body are jointly organizing a seminar, the responsibility of furnishing the Utilization Certificate and Statement of Total Income and Expenditure will lie with the authority to whom the funds are released. Funds will however be released to the recognized organization only for proper accounting.

(क) मंत्रालय के अधिदेश, चार्टर, संबन्धित कार्यकलापों के अंतर्गत आने वाले समारोहों को ही समर्थन देने पर विचार किया जाएगा तथा निम्नप्रकार मदों के लिए अनुदान दिया जाएगा: (i) युवा वैज्ञानिकों / विद्यार्थी (भारतीय) के लिए यात्रा भत्ता / महंगाई भत्ता (ii) वरिष्ठ वैज्ञानिकों / अध्यापक/ विशेषज्ञों (भारतीय) के लिए यात्रा भत्ता/महंगाई भत्ता (iii) सम्मेलन से पूर्व की घोषणाएं, सारांश आदि को छपवाना(iv) कार्यवाहियों का प्रकाशन (v) लेखन सामग्री (vi) सचिवालय सहायता (vii) विविध मदें।

Support will be considered only for the events which will be within the ambit of Ministry’s mandate, charter & activities, and the grant will be released to kind of items: (i) TA/DA for Young Scientists/Students (Indian), (ii) TA/DA for Senior Scientists / Faculty / Specialists (Indian), (iii) Pre-conference Announcements, printing of abstracts etc., (iv) Publication of Proceedings, (v) Stationery, (vi) Secretarial Assistance, (vi) Miscellaneous items .

(ख) अन्य देशों के वैज्ञानिकों को अंतर्राष्ट्रीय यात्रा अनुदान प्रदान करने का कोई प्रावधान नहींहै।

There is no provision to provide international travel grant to other country Scientists.

(ग) आंशिक निधि के मामलें में, यदि किसी और वित्त पोषण एजेंसी से कोई अन्‍य वित्तीय सहायता/समर्थनऔरनिधिमांगीगईहै, तोउसकेबारेमेंअवश्‍यबताएं।

In case of part funding, it is necessary to indicate other funding agency with quantum of financial support sought from other agency.

8. समारोह पूर्ण होने की तिथि से दो माह के भीतर प्रस्तुत किए जाने वाले दस्तावेज हैं: (i) संलग्नक 1 में दिए गए प्रारुप में उपयोगिता प्रमाण पत्र (२ मूल प्रतियां) (ii) कार्यवाहियों की 2 प्रतियां (iii) इस समारोह के लिए कुल आय का ब्यौरा तथा व्यय का लेखा परीक्षित विवरण (iv) सिफारिशें तथा अनुवर्ती कार्रवाईयां (v) इस समारोह से होने वाली अन्य उपलब्धियां (vi) महिला प्रतिभागी, दिवयांगजन प्रतिभागी व समस्त प्रतिभागियों की कुल संख्या (vii) अन्यसंलग्नक, यदिकोईहों।

The documents to be submitted within two months from the date of completion of the event are (i) The Utilization Certificate (Two copies including one in original) as per the format prescribed by Govt./ Annexure-I (ii) Two copies of the proceedings, (iii) Total Income details for this event and audited Statement of Expenditure, (iv) Recommendations and follow-up actions, (v) other achievements from this event, (vi) Number of female participants, differently-abled participants (if any) and total number of participants, (vii) Other enclosures, if any.

9. राष्ट्रीय / अंतर्राष्‍ट्रीय समारोहों के मामले में आवश्यक दस्तावेजो के साथ आवेदन पत्र कम से कम दो/ तीन महीने पूर्व जमा करा दिया जाए।

The application along with requisite documents should be submitted in advance at least two months in advance for National and three months for International event.

10. अगर आपके संगठन के पास उपयोगिता प्रमाण-पत्र (यूसी) लंबित पड़ा है, तो जब तक उसका निपटान नहीं हो जाता तब तक मंत्रालय मंजूरी आदेश / अनुदान जारी नहीं करेगा।

In case there is a pending Utilization Certificate with your organization, release of sanction order/grant shall not be taken up by the Ministry until settlement.

11.योजना आयोग द्वारा गैरसरकारी संगठन के तहत जारी आवश्यक पंजीकरण संख्‍या के साथ, यदि राज्‍य विज्ञान एवं प्रौद्योगिकी परिषद द्वारा कोई पंजीकरण / प्रमाण पत्र जारी किया गया है तो प्रस्‍तुत करें।

Along with mandatory Unique ID /registration number issued by the NITI Aayog under NGO Registration/Certificate, please furnish if certificate/registration certification is issued by the State Council for Science & Technologyto organization/NGO.

12. आपके संस्‍थानों को पूर्व में जारी किए गए अनुदानों के सभी लम्‍बित उपयोगिता प्रमाण-पत्र नेट पर उपलब्‍ध है तथा इन्‍हें आप [**http://164.100.31.179/Report/PendingUCs.aspx**](http://164.100.31.179/Report/PendingUCs.aspx)पर देख सकते हैं।

To view of all the pending UCs of earlier grants released to your Institutions is available in net and to view the same please visit the link [**http://164.100.31.179/Report/PendingUCs.aspxmay**](http://164.100.31.179/Report/PendingUCs.aspxmay), ensure no pending U.C.

13. कोई भी प्रस्‍ताव प्रस्‍तुत करने से पूर्व कृपया सुनिश्‍चित कर लें कि निर्धारित फॉर्म को सब प्रकार से भर दिया गया है, ऐसा करने में असफल रहने पर आवेदन / प्रस्‍ताव को निरस्‍त कर दिया जाएगा तथा पृथ्‍वी विज्ञान मंत्रालय द्वारा इस बारे में कोई सूचना दी जानी आवश्यक नही होगी ।

Before submitting any proposal kindly ensure that the prescribed form is filled-in in all respects failing which the application of the proposal should cancelled and communicationby MoES will not be necessary to be made, in such cases.

14. सभी एनजीओ को नीति आयोग के पोर्टल पर पंजीकृत किया जाना चाहिए तथा मंत्रालय से अनुदान प्राप्‍त करने हेतु अपने आवेदन-पत्र प्रस्‍तुत करने से पूर्व उन्‍हें अद्वितीय पहचान संख्‍या प्राप्‍त कर लेनी चाहिए। अद्वितीय पहचान संख्‍या प्रदान करते समय, सभी न्‍यासियों और पदधारकों के पेन और आधार नंबर होने चाहिए। अनुदानों और निर्मुक्‍तियों हेतु एनजीओ के प्रस्‍तावों को मंत्रालयों द्वारा केवल इस पोर्टल के माध्‍यम से ही प्रोसेस किया जाना चाहिए।

All NGOs must be registered at NITI Aayog portal and should obtain unique identifiers before submitting their applications for grants from any Ministry. While giving unique identifiers to NGOs, PAN and Aadhaar Card Numbers of all trustees and office bearers should be provided.

15. आयोजकों व आयोजनकर्ता संस्था को समारोहमें सम्मिलित होने वाले छात्रों / प्रतिभागियों की किसी भी प्रकार की संचारित बीमारियों (यथा कोविड-19, आदि) व नुकसान से बचाव हेतु यथा संभव प्रयास एयम इस संबंध में भारत सरकार (गृह मंत्रालय,स्वास्थय मंत्रालय,आदि) / राज्य सरकार / स्थानिक प्रशासन (गतिविधि के स्थानानुसार) के निर्देशों का पूर्ण जिम्मेवारी से पालनसुनिश्चित करना आवश्यक होगा ।

Organizer(s) /Organizing Institution(being fully answerable), will have to ensure themselves all possible precautionary safety measures of participants/students from Covid-19 / communicable disease and hazards,and in this regard strictly following the instructions issued by Govt of India (Ministry of Home Affairs, Ministry of Health & Family Welfare, etc.) / State Government / Local Administration–where activity is proposed.

16. गैर सरकारी संगठन / प्राइवेट संस्था होने पर क्रपया **संलग्नक-I** (बॉन्ड आदि) का अवलोकन / पालन करें।

Mandatory to read / follow **Annexure-I** (including bond etc.) for NGO / private organizations.

17. किसी भी अवस्था में, सहायता राशि के शेष बचने पर, शीघ्र ही उस राशि को अन्य संबन्धित दस्तावेज़ (व्य्यय प्रमाण पत्र आदि) के साथ मंत्रालय को वापस करना आवश्यक होगा।

It will be mandatory to refund any (if) unspent balance of financial assistance to Ministry at earliest with relevant documents (Statement of expenditure, UC etc) at the earliest.

**18. क्रपया आवेदन के साथ, प्रमुख सारांश बिन्दु (संलगनक-ए) हस्ताक्षर के साथ अवश्य संलग्न करें।**

**Please enclose duly filled and signed major summary points (Annexure-A) pertaining to application.**

**19. मेंने / हमने उपरोक्त दिशा निर्देश भली भांति पढ / समझ लिया है एवं पालन करना निश्चित किया है ।**

**I / we have read all term and conditions carefully and adhere to follow the same.**

**(हस्ताक्षर/Signature) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**आवेदक का नाम/Name of the Applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**पद एवं विभाग/संगठन/Position & Dept./Organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**फोन / ई-मेल/Phone / E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**संलगनक-ए/ Annexure-A**

**आवेदन के सारांश बिन्दु (आवश्यक) / Summary Points of Application (Mandatory)**

|  |  |  |  |
| --- | --- | --- | --- |
| **S.No.** | **Subject** | **Remarks** | |
| 1. | **a.** Topic of Seminar / Symposium / Conference / Workshop / Exhibition & Fairs.  If others than above (Please specify): **b.** Date/s, Place/s, Organization of event: | a.  b. | |
| 2. | Please specify, broad subject area of event:-  Atmospheric Science/Climate/Ocean Science-Technology/ Seismological/Geo Science/ Polar Sciences/Hydrology/ Cryosphere/Inter-disciplinary with Earth Sciences International Day (Earth Day, etc.) / IESO / Any other MoES related areas |  | |
| 3. | Whether the application is signed by the Head of the Institution/ Organization **Yes/No** |  | |
| 4. | **a.** Name, address of main organizing institute of event. **b.** Name/position, contacts(email, phone/Mob) address of the organizer. | **a.**  b. | |
| 5. | Date of application: |  | |
| 6. | Whether applied:  (a) 2 Months prior [National]**Yes/No**  (b) 3 Months prior[International]**Yes/No** |  | |
| 7. | Status of the Organization(s):  IIT/IIIT/NIT; University(Govt./Pvt); Government College; Govt-aided College; State Government College; Research Organizations; Professional Bodies; Private College; Registered Professional Society/Others (Please Specify) |  | |
| 8. | If Registered Society, NGO, Private,  Mandatory documents (**i - ix**) submitted. **Yes/No** |  | |
|  | (i) Registration Certificate.**Yes/No** |  | |
| (ii) Article/Memo Associationcopy of rules and regulation of the society**. Yes /No** |  | |
| (iii) Byelaws. **Yes/No** |  | |
| (iv) Audited Statement of Accounts of the Society etc. for the last 3 years**.Yes/No** |  | |
| (v) Sources & Pattern of Income & Expenditure etc.**Yes /No** |  | |
| (vi) List of present office bearers**. Yes /No** |  | |
| (vii) Income Tax Returns (ITRs) for last three years.**Yes /No** |  | |
| (viii) NITI Aayog verification/ID Number. |  | |
| (ix) PAN Card Copy. **Yes /No** |  | |
| 9. | Is it International conference/workshop?  If yes, whether foreigners participation ONLINE or OFFLINE ?  Also, status of following (mandatory): |  | |
| a. Approval of Administrative Ministry/Dept |  | |
| b. Clearance of Ministry of External Affairs |  | |
| c. Clearance of Ministry of Home Affairs |  | |
| 10. | If organization had received any grant earlier for conducting Seminar, Symposia etc. from MoES, the following need be clarified: |  | |
| i. UCs status:  (a) submitted  (b) If pending: Details of same (ref. of S.O. with date) with reasons for pendency |  | |
| ii. If Unspent balance? refund statement? |  | |
| v. If interest earned? Refund status? |  | |
| vi. Copies of the Proceedings & Recommen-dations submitted? **Yes/No** |  | |
| ix. Other point (if any). |  | |
| 11. | Is the event being organized jointly?  If YES:   1. Name(s) and Detail(s) of the Organisation(s)/ other than that in S.No.4 2. Name of the Authority receiving fund & thus will be submitting the UC and SE duly signed by the Charted Accountant/Account Officers, Finance Officers of the Institute. |  | |
| 12. | Item-wise details of financial assistance applied for***(all figures in INR)*** | Total Estimate for the event | Requested from MoES |
| (a) |  |  |
| (b) |  |  |
| (c) |  |  |
| (d) |  |  |
| (e) |  |  |
| **Total:** |  |  |
| 13. | ECS/RTGS information as per the format provided is duly completed and endorsed by the bank submitted? **Yes/No** |  | |
| 14. | Any other important point (if wish to mention). |  | |

**मेंने उपरोक्त एवं समस्त दिशा निर्देश (1-18) भली भांति पढ / समझ लिया है एवं पालन करना निश्चित किया है ।**

**I have read all term and conditions (1-18) carefully and adhere to follow the same.**

**(हस्ताक्षर/Signature) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**आवेदक का नाम/Name of the Applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**पद एवं विभाग/संगठन/Position & Dept./Organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**फोन / ई-मेल/Phone / E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**भारत सरकार**

**GOVERNMENT OF INDIA**

**पृथ्वी विज्ञान मंत्रालय**

**MINISTRY OF EARTH SCIENCES**

**आवेदनपत्र/ Application Form**

1. (क) संगोष्ठी, (ख) विचारगोष्ठी, (ग) सम्मेलन(घ) कार्यशाला, (ड)) अन्य (कृपया उल्लेख करें) के लिए आवेदनपत्र/ Application form for (a) Seminar, (b) Symposia, (c) Conference, (d) Workshop, (e) Others (Please Specify)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. भौगोलिक वर्णन (क) स्थानीय (ख) क्षेत्रीय (ग) राष्ट्रीय (घ) अंतर्राष्ट्रीय (कृपया किसी एक के लिए लिखें) / Geographical Coverage (a) Local, (b) Regional, (c) National, (d) International(Please write any one). \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. पृथ्वी विज्ञान मंत्रालय के व्यापक विषय क्षेत्र: (क) वायुमण्डलीय विज्ञान (ख) समुद्र विज्ञान (ग) सामान्य विज्ञान (घ) समुद्र प्रौद्योगिकी (ड.) सामाजिक विज्ञान (च) पृथ्वी विज्ञान (छ) अंतर-विषयी/अन्य (कृपया उल्लेख करें) (कृपया किसी एक के लिए लिखें) / Broad Subject Areas of MoES : (a) Atmospheric Science, (b) Ocean Science, (c) General Science, (d) Ocean Technology, (e) Social Science, (f) Earth Sciences (g) Inter-disciplinary / Others (Pleasespecify):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4. यदि संयुक्त संगठन हैं तो संगठनों के नाम और पता अन्यथा आयोजन कर्ता संगठन का नाम पता/ In case of Joint Organization: Name and Address of the Organization(s)else name and address of main organizing institute of event:

संस्थान का नाम:/ Institute's name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

विभाग: / Department:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

पता: / Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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पिन: / Pin: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ई-मेल: / E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

मोबाइल नंबर / Mobile Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

5. संगठन / संगठनों का स्तर / Status of the Organization(s):-

सरकारी सहायता प्राप्त संस्था /गैर-सरकारी संस्था / पंजीक्रत सोसायटी Govt Aided /Non-Govt Organization/Registered Society:

(क) आईआईटी/आईआईआईटी/एनआईटी (a) IIT/IIIT/NITs (ख) विश्वविद्यालय/ (b) University (Govt. / Pvt),(ग) प्राइवेट कॉलेज/(c) Private Colleges,(घ) सरकारी सहायता प्राप्त कॉलेज/(d) Government aided Colleges,(ड.) सरकारी कॉलेज/ (e) Government Colleges, (च) पंजीकृत सोसायटी/ (f) Registered Society,(छ) व्यावसायिक निकाय/(g) Professional Bodies,(ज) राज्य सरकार/ (h) State Governments,(झ) अनुसंधान संगठन/ (i) Research Organizations(ञ) अन्‍य (कृपया उल्लेख करें), / (j) Others (Please Specify). \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (कृपया किसी एक पर "**सही**" का निशान लगाएँ) / [please tick any one] [ ]

6. संपर्क किए जाने वाले व्यक्ति का नाम और पता: / Name and Address of the Contact Person:

नाम: / Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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ई-मेल: / E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

फोनन. / Phone Nos:\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (कार्यालय) / (Off.)\_\_\_\_\_\_\_\_\_\_\_\_\_ (आवास)/ (Res.)

फैक्सनं:/ Fax Nos: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

मोबाइल नंबर / Mobile Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

7. समारोह के अध्यक्ष / संरक्षक का नाम और पता: / Name and Address of the President/ Patron of the event:

नाम: / Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

पता: / Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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पिन: / Pin: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ई-मेल: / E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

फोनन. / Phone Nos:\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (कार्यालय) / (Off.)\_\_\_\_\_\_\_\_\_\_\_\_\_ (आवास)/ (Res.)

फैक्सनं: / Fax Nos: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

मोबाइल नंबर / Mobile Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

8. संगठन के प्रमुख का नाम और पता जिसे वित्तीय अनुदान प्राप्त करने का अधिकार है। (अनुमोदन हो जाने पर यह अनुदान केवल संस्थान / मान्यता प्राप्त सोसायटी के पक्ष में जारी किया जाएगा) / Name and Address of the chief of the organization empowered to receive the financial grant (which will be released only in favour of the institutions/ recognized society, if approved:)

नाम: / Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

पता: / Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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पिन: / Pin: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ई-मेल: / E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

फोनन. / Phone Nos:\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (कार्यालय) / (Off.)\_\_\_\_\_\_\_\_\_\_\_\_\_ (आवास)/ (Res.)

फैक्सनं:/ Fax Nos: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

मोबाइल नंबर / Mobile Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

9. उस प्राधिकारी का नाम जो उपयोग प्रमाण-पत्र तथा धन उपलब्‍ध करने वाले सभी स्रोतों से प्राप्त कुल आय का विवरण प्रस्तुत करेगा। यह विवरण संस्थान के चार्टर्ड एकांउटेंट / लेखा अधिकारी, वित्त अधिकारी द्वारा हस्ताक्षरित हो (सरकारी संगठनों के लिए): / Name of the Authority who will be submitting the Utilization Certificates and total income from all the funding sources dully signed by the Charted Accountant/Account Officers, Finance Officers of the Institute (For Government organization):

नाम: / Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

पता: / Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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पिन: / Pin: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ई-मेल: / E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

फोनन. / Phone Nos:\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (कार्यालय) / (Off.)\_\_\_\_\_\_\_\_\_\_\_\_\_ (आवास)/ (Res.)

फैक्सनं:/ Fax Nos: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

मोबाइल नंबर / Mobile Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

10. विचार-गोष्ठियों, आदि के लिए पृथ्वी विज्ञान मंत्रालय (पूर्व में महासागर विकास विभाग / महासागर विकास मंत्रालय) से पूर्व में प्राप्त किए गए अनुदान का ब्यौरा: / Details of the previous grant received from Ministry of Earth Sciences (Earlier Department/Ministry of Ocean Development) for, Symposia etc.:

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| --- | --- | --- | --- |
| क्रमसंख्या/ Sl.No. | मंजूरीआदेशसं. औरतारीख/ Sanction Order No.&Date | संगोष्ठीकानाम/ Title of theEvent | उपयोगिताप्रमाण-पत्र और कुल आय एवं व्ययविवरण प्रस्तुत करने संबंधी स्थिति / Status of submission of Utilization Certificate & Statement of Total Income & Expenditure |
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11. समारोह के लिए अनुमानित व्यय का विस्तृत ब्यौरा **(सभी मद रुपयों में)**:/ Broad details of Estimated Expenditure for the event **(all figures in INR)**:

युवा वैज्ञानिकों / छात्रों (भारतीय) के लिए यात्रा भत्ता/मंहगाई भत्ता: /

TA/DA for Young Scientists/ students/Research Scholars (Indian): Rs. \_\_\_\_\_\_\_\_\_\_\_

वरिष्ठ वैज्ञानिकों/ फेकल्टी/ विशेषज्ञ (भारतीय) के लिए यात्रा भत्ता/मंहगाई भत्ता: /

TA/DA for Senior Scientists /Academicians/Experts(Indian): Rs. \_\_\_\_\_\_\_\_\_\_\_

सम्मेलन पूर्व मुद्रण (उद्घोषणाएं, सारांश, इत्यादि): /

Pre-conference printing (Announcements, abstracts, etc.): Rs. \_\_\_\_\_\_\_\_\_\_\_

कार्यवाहियों का प्रकाशन / Publication of Proceedings: Rs. \_\_\_\_\_\_\_\_\_\_\_

लेखन सामग्री: / Stationary: Rs. \_\_\_\_\_\_\_\_\_\_\_

सचिवालय सहायता: / Secretarial Assistance: Rs. \_\_\_\_\_\_\_\_\_\_\_

विविध (विवरण): / Misc. (details): Rs. \_\_\_\_\_\_\_\_\_\_\_

स्थानीय आतिथ्य सत्कार: / Local Hospitality: Rs. \_\_\_\_\_\_\_\_\_\_\_

कुल / Total Rs. \_\_\_\_\_\_\_\_\_\_\_

विशिष्ट मदें/ Specific items (mention if any) राशि (रुपये)/ Amount (Rs.)

क) A) Rs. \_\_\_\_\_\_\_\_\_\_\_

ख) B) Rs. \_\_\_\_\_\_\_\_\_\_\_

ग) C) Rs. \_\_\_\_\_\_\_\_\_\_\_

घ) D) Rs. \_\_\_\_\_\_\_\_\_\_\_

सकल जोड़: / Grand Total: Rs. \_\_\_\_\_\_\_\_\_\_\_

12. आवेदानुसार राष्ट्रीय संदर्भ में समारोह के महत्व को दर्शाते हुए उद्देश्यों का संक्षिप्त विवरण(विवरण अलग कागज पर दें), **यदि समारोह दिव्यंगजन व दिव्यंगजन संस्था / कन्या अथवा नारी विद्यालय संस्था द्वारा हो तो उल्लेख करें**/ Brief statement of Objectives of the Event highlighting the importance in National context (details on a separate paper should be attached), **If program is proposed by any organization/school/NGO/ institute etc. which serves the differently abled persons /Girls and women may please be mentioned:**

(क) समारोह की अत्याधुनिकता की पुनरीक्षा / (a) Review the State of Art of the event:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(ख) विशिष्ट कार्यक्रम और कार्य योजना तैयार करना: / (b) Formulate the specific programme and action plan:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(ग) समारोह के परिणाम स्वरुप प्रयोक्ता समुदाय किस प्रकार लाभान्वित होंगे: / (c) How the user communities will be benefited from the outcome of the event:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(घ) अन्य (कृपया उल्लेख करें) / (d) Other (please specify)

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13. वित्त-पोषण के स्रोतों का ब्यौरा / Details of funding sources:

(क) केंद्रीय और राज्य सरकार के मंत्रालय / विभाग / संगठन इत्यादि: / (a) Ministry/Department/Organization etc. of Central and State Government:

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| --- | --- | --- | --- | --- |
| क्रमसंख्या/ S. No. | स्रोत/ Sources | मांगीगईराशि / Amount Requested | वचनबद्वताअथवाप्राप्तकीगईराशि/ Amount Committed or received | किनमदोंकेलिएअनुमोदनमांगागयाहै / Items for which grant is requested |
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1. गैर सरकारी एजेंसियों द्वारा वित्त-पोषण/ (b) Funding by None-governmental agencies:

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| --- | --- | --- | --- | --- |
| क्रम संख्या/ S. No. | स्रोत/ Sources | मांगी गई राशि / Amount Requested | वचनबद्वता अथवा प्राप्तकी गई राशि/ Amount Committed or received | किन मदों के लिए अनुमोदन मांगा गया है / Items for which grant is requested |
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1. पंजीकरण द्वारा (रुपये)/ (c) By Registration (Rs.): \_\_\_\_\_\_\_\_\_\_\_\_\_\_

(घ) विज्ञापन द्वारा (रुपये)/ (d) By Advertisement (Rs.): \_\_\_\_\_\_\_\_\_\_\_\_\_

(ङ) सोसायटी/संगठन द्वारा अंशदान (रुपये) / Contributions by Society/ Organization (Rs.) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

14 इस सम्मेलन के लिए पृथ्वी विज्ञान मंत्रालय से मांगी गई वित्तीय सहायता का विवरण / Details of Financial Assistance requested to MoES for this Conference:

युवा वैज्ञानिकों / छात्रों(भारतीय) के लिए यात्रा भत्ता/मंहगाई भत्ता: /

TA/DA for Young Scientists /students/Research scholars (Indian): Rs. \_\_\_\_\_\_\_\_\_\_\_

वरिष्ठ वैज्ञानिकों /फेकल्टी/विशेषज्ञ (भारतीय) के लिए यात्रा भत्ता / मंहगाई भत्ता: /

TA/DA for Senior Scientists /Academicians/experts(Indian): Rs. \_\_\_\_\_\_\_\_\_\_\_

सम्मेलन पूर्व मुद्रण (उद्घोषणाएं, सारांश, इत्यादि)/

Pre-conference printing (Announcements, abstracts, etc.): Rs. \_\_\_\_\_\_\_\_\_\_\_

कार्यवाहियों का प्रकाशन / Publication of Proceedings: Rs. \_\_\_\_\_\_\_\_\_\_\_

लेखन सामग्री: / Stationary: Rs. \_\_\_\_\_\_\_\_\_\_\_

सचिवालय सहायता: / Secretarial Assistance: Rs. \_\_\_\_\_\_\_\_\_\_\_

विविध (विवरण): / Misc. (details): Rs. \_\_\_\_\_\_\_\_\_\_\_

स्थानीय आतिथ्य सत्कार: / Local Hospitality: Rs. \_\_\_\_\_\_\_\_\_\_\_

कुल / Total Rs. \_\_\_\_\_\_\_\_\_\_\_

विशिष्ट मदें/ Specific items(mention if any) राशि (रुपये)/ Amount (Rs.)

क) A) Rs. \_\_\_\_\_\_\_\_\_\_\_

ख) B) Rs. \_\_\_\_\_\_\_\_\_\_\_

ग) C) Rs. \_\_\_\_\_\_\_\_\_\_\_

घ) D) Rs. \_\_\_\_\_\_\_\_\_\_\_

सकलजोड़: / Grand Total: Rs. \_\_\_\_\_\_\_\_\_\_\_

15. प्रतिभागियों का ब्यौरा: /Details of the participants (Please enclose the List of Invitees/Participants) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

यदि दिव्यांगजन सम्बंधित है, तो दिव्यांगजन संख्या एवं विवरण: / **If differently abled participants then details (Number/Activity, etc.):** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

16. इलैक्ट्रॉनिक हस्तांतरण की सुविधा के लिए केंद्रीय योजना स्कीम मॉनीटर प्रणाली (लेखामहा-नियंत्रक, वित्तमंत्रालय) के अंतर्गत अनुदान की स्वीकृति की स्‍थिति में कृपया निम्नलिखित सूचना दी जाए: / In event of Sanctioning of Grant and to facilitate the release the following information under Central Plan Scheme Monitoring Systems (Controller General of Accounts, Ministry of Finance) may please be furnished to facilitate electronic transfer:

यदि ज़ीरो बैलेन्स अकाउंट कैनरा बैंक में है तो उल्लेख करें/ Mention details if have Zero Balance Account in Canara Bank

(a) Bank Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(b) Bank Branch &Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(c) Branch Name &Code: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(d) Account Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(e) Agency Name as per Bank: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(f) ECS/RTGS Details: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(g) IFSC Code: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(h) MICR Code: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(i) Act/Registration No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(j) Date of Registration (DD/MM/YYYY): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(k) Registering Authority: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(l) TIN Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(m) TAN No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(n) PAN No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(o) Registration Number of NITI Aayog

**(If Applicable**): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

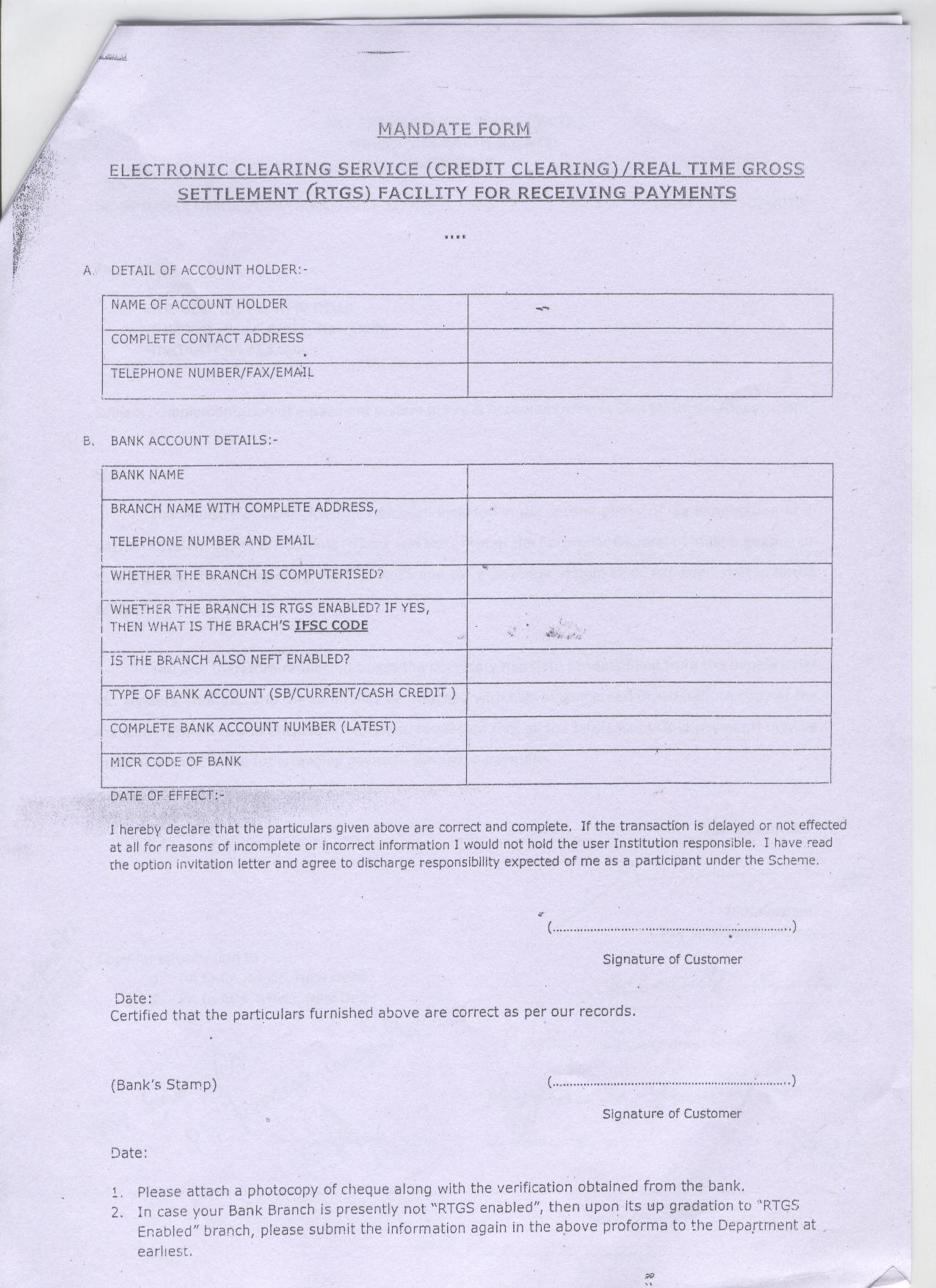
**आवेदक/आयोजनकर्ता/सचिव के हस्ताक्षर/ Signature of applicant/Organizing Secretary**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**संस्थान के प्रमुख अथवा सोसायटी के अध्यक्ष के हस्ताक्षर/ Signature of Head ofInstitution or President of Society**

स्थान: / Place: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

तिथि: / Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

17. ECS/RTGS Details:**Annexure-I**

**Terms and conditions attaching to Grant-in-aid to NGO / Registered Society.**

**A)**

1. The grantee will execute a bond in favor of the President of India in the prescribed form. The bond shall be supported by two sureties if the grantee is not a legal entity

2. The accounts of the project shall be maintained separately. Reports on progress of expenditure will be sent as and when asked for by Grantor. The accounts may be audited by the C&AD, at his discretion, in addition to audit by Registered Chartered Accountant. The account books on the implementation of the project shall be open to check by an officer of the government, deputed by the Grantor. The audited accounts shall be sent to the Grantor annually.

3. The grant shall be utilized for the purpose for which it is sanctioned and in the stipulated time schedule. The grantee shall not divert any portion of the grant received by him for any other purpose or organization or individual.

4. The grantee shall furnish, every quarter, progress of expenditure on the grants received up to the end of the previous quarter, along with a progress report on the implementation of the project. Release of further instalments of grant will be made only on receipt of such reports. The reports will clearly indicate the targets fixed in the project and achievements there against. Lack of clarity in the report may lead to delay in release of further instalments of grant. Further amounts may also not be released if the progress in implementation of the project is not clear from the report, or the achievement of project’s not given.

5. The grantee shall furnish a utilization certificate in the enclosed proforma and the grants received every year within 6 months of the close of the financial year.

6. Any portion of the grant that remains unutilized for the purpose granted shall be refunded to the Govt. by the grantee with interest except where it is adjusted against subsequent releases.

7. The grantee shall maintain a record of assets and other items of permanent value having a life of not less than five years and costing Rs. 10,000/- and above, acquired wholly or substantially out of the grants. Such assets should not be disposed off, encumbered or diverted for purposes other than for which the grant is sanctioned without the prior approval of the Government of India. Should the grantee organization cease to exist at any time, such assets etc. shall be surrendered to the Government of India.

8. When the Government of India/ State Government have reasons to believe that the grant is not being utilized for the purpose for which it sanctioned, the amount paid to the grantee are liable to be refunded to the Government of India.

9. The Government reserves the right to dominate a representative in the management of any grantee institution which receives grant-in-aid from Government of India amounting to more than 50% of its annual recurring expenditure.

10. Government may direct a grantee institution, to make suitable changes in the Byelaws and Articles of Association of the institutions concerned before release of grant-in-aid, if the purpose of the grant required.

11. Ownership of any building, or immovable property constructed wholly or partly out of to grant-in-aid, may vest with the grantee so long as it is utilized for the purpose for which the grant has been sanctioned. The responsibility for the maintenance of such buildings, etc. will also be that of the grantee institution concerned. If the organization ceases to exist, or the breach of the terms and conditions of the grant or the building is not utilized for the purpose for which the grant was given, the ownership of the building which shall vest wholly or partly with the Govt.

12. Where the grantee institution-

1. Employee more than 20 persons on a regular basis and at least 50% of its recurring expenditure is not out of grant-in-aid from Central Govt.
2. Is a registered society or a co-operative and as in receipt of a general-purpose annual grant-in-aid of Rs. 2 lakhs and more out of the Consolidated fund of India, the grantee should provide for reservation for scheduled ceises and tribes in recruitment to the posts and services under it, as contained in orders issued by the Government form time to time for recruitment to posts and services under it.

**B)**

Bond in non-judicial stamp paper of Rs. 100/- for NGO/Registered society, as per Performa below:

Bond Performa

KNOW ALL MEN BY THESE PRESENTS THAT we the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name of the organization an in Registration certificate ) an association registered under the Societies Registration Act, 1860 having been registered by the office of(Name full address of Registering Authority) \_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, vide Registration Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ dated \_\_\_\_\_\_\_\_\_\_\_\_ office at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ in the State of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (herein after called the obligors) are held and firmly bound to the President of India (hereinafter called the Government) in the sum of Rs. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (in words Rupees \_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ only ) well and truly to be paid to the President on demand and without demur, for which payment we bind ourselves and our successors and assigns by these presents.

2. SIGNED this \_\_\_\_\_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_.in the year Two thousand and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_-

3. WHEREAS the obligors has sent a request proposal to Government, through the Ministry of Earth Sciences for Grants of Rs. \_\_\_\_\_\_\_\_\_\_\_ Vide Letter number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dated \_\_\_\_\_\_\_\_\_\_.The obligors has agreed to execute this bond in advance, in favor of Ministry of Earth Sciences \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ for entire amount of Rs. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as requested in the proposal sent to the Government. The obligor is willing to accept the proposed amount or any other amount approved/ sanctioned by the Government. The obligor is willingly executing this bond of higher proposed amount to accept the actual amount approved/ sanctioned by the Government. The obligor is also willing to accept all terms and conditions mentioned in the “Letter of Sanction” to be issued by the Government.

4. Now the condition of the above written obligation is such that if the obligors duly fulfill and comply with all the conditions mentioned in the letter of sanction, then above written bond or obligation shall be void and of no effect. But otherwise it shall remain in full force and virtue. If a part of the grant is left unspent after the expiry of the period within which it is required to be spent, the obligors agree to refund the unspent balance along with interest at the rate of 10% (ten percent) per annum unless it is agreed by the sanctioning authority to be carried over to the next financial year. The amount of grant shall be refunded along with interest earned thereon.

5. The Society/ Trust agrees and undertake to surrender/ pay to Government the monetary value of all such pecuniary or other benefits which it may receive or derive/ have received or derived through/ upon unauthorized use (such as letting out premises for adequate or less than adequate consideration or use of the premises for any purpose other than that for which the grant was intended of the property / building of other assets created / acquired/ constructed largely from out of Government grant. The decision of the Secretary to the Government of India in the Ministry of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.Department of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.or the administrative Head of Department concerned shall be final and binding on the society/ Trust, in respect of all matter relating to the monetary value mentioned above to be surrendered paid to the Government.

6. The member of the executive committee of the grantee shall:

1. abide by the conditions of the grants in aid by the target dates, specified in the letter of sanction and
2. not divert the grants of entrust execution of the scheme or work concerned to other institution (s) or organization (s) and
3. abide by any other conditions specified in the agreement governing the grants in aid.

In the events of grantee failing to comply with the conditions or committing breach of the conditions of the bonds, the signatories to the bonds shall be jointly and severally liable to refund to the President of India, the whole or a part amount of the grant with interest @10% per annum thereon.

7. AND THESE PRESENTS ALSO WITNESS THAT

1. The decision of the secretary to the Government of India in the Ministry of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.on the question whether there has been breach or violation of any of the terms and conditions mentioned in the sanction letter shall be final and binding on the obligors; and
2. The Government shall bear the stamp duty payable on these present.
3. In witness where of these presents have been executed as under on behalf of the obligors and day herein above written in pursuance of the Resolution No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dated \_\_\_\_\_\_\_\_\_ passed by the Governing Body of the obligors, a copy whereof is annexed hereto**.**

**Signed for and on behalf of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature of the grantee. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**(Name of the Obligor Association, as registered)**

**Full Mailing Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Telephone Number / Mobile No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**E-Mail address (if available) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Fax number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**(in the presence of) Witness name and address**

**(i)**

**(ii)**

**Accepted for and on behalf of the President of India**

**Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Designation**

**(Name and address)**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Authorization Letter for sending Grants-in-aid directly into the Bank Accounts of the organization:**

I/WE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name of the entity/ Society / organization) would like to receive the grants in aid disbursed by the , Ministry of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ directly into the bank Account of the society / institution / organization etc. through electronic mode of transfer. The particular are as under

Name of the payee (as in the bank accounts) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of the Bank \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Bank Branch (Full address) (with State, District and Pin Code) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Bank Account Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(in words) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Type of bank Account (Saving/ Current) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

MICR Code of the Bank \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mode of Electronic transfer Available in the

Bank – ECS/RTGS/CBS \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Place: New Delhi Signature of grantee \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_ Name of Grantee \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Designation / Rubber stamp

**Full Address (village / sub division / district/ Pin / State)** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Telephone number / Mobile number** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Email (if any)** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**ACQUAINTANCE / PRE-STAMPED RECEIPT (PSR) / PRE-RECEIPT / ADVANCE RECEIPT**

(form of Acquittance for grant-in-aid to be received through cheques/ D.D.’s)

Received a sum of Rs \_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Rupees \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ only) by Cheque/ Bank Draft from Pay and Accounts Office, Ministry of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, New Delhi on account of the grant-in-aid sanctioned by the Ministry of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,Govt. of India, New Delhi vide letter No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_dated \_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Place: New Delhi Signature of grantee \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_ Name of Grantee \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Designation / Rubber stamp