

भारत सरकार
GOVERNMENT OF INDIA
पृथ्वी विज्ञान मंत्रालय
MINISTRY OF EARTH SCIENCES

'पृथ्वी भवन', लोधी रोड,
"Prithvi Bhawan", Lodhi Road
नई दिल्ली-110003
New Delhi 110003

वित्तीय सहायता हेतु आवेदन देने से पूर्व कृपया निम्नलिखित नियमों एवं शर्तों को अच्छी तरह से पढ़ लें।

PLEASE READ THE FOLLOWING TERMS AND CONDITIONS CAREFULLY BEFORE APPLYING FOR FINANCIAL SUPPORT.

1. देश की स्वतंत्रता की 75वीं वर्षगांठ के स्मारकीय अवसर को मनाने के लिए आजादी का अमृत महोत्सव का अगस्त 2023 तक उत्सव।

Hon'ble Prime Minister Shri Narendra Modi has given his vision of building a new, Aatma Nirbhar Bharat. Soon we shall be proudly celebrating 75th anniversary of Independent, India. The year round celebration of our independence also known as (**Azadi ka Amrut Mahotsav**). It will be to commemorate the monumental occasion. Ministry will have a privilege to host a set of activities for a resurgent, Aatmanirbhar Bharat of 75th anniversary of Country's Independence, up to 15 August 2023.

2. सहायता हेतु संस्थान के संयोजक तथा प्रमुख द्वारा विधिवत रूप से भरे हुए तथा हस्ताकछरित आवेदन पत्र (हार्ड कॉपी) को उचित माध्यम से प्रभाग प्रमुख आउटरीच, पृथ्वी विज्ञान मंत्रालय, भारत सरकार, 'पृथ्वी भवन', लोदी रोड, नई दिल्ली-110003 (email: outreach.awareness@gov.in) को निम्नलिखित संबंधित दस्तावेजों के साथ भेजा जा सकता है:-

The application (Hard Copy) for seeking support dully filled and signed by the convener and Head of the Institution, needs to be submitted through proper channel to "**Head , Outreach & Awareness, Ministry of Earth Sciences, Government of India, ' PRITHVI BHAWAN', Lodhi Road, New Delhi 110003**", (email: outreach.awareness@gov.in), with the following relevant enclosures:

- (क) पंजीकृत सोसायटी, प्राइवेट कॉलेजों/सकुलों, सरकारी सहायता प्राप्त कॉलेजों, गैर-सरकारी संगठनों, मान्यता प्राप्त विश्वविद्यालय आदि के मामले में निम्नलिखित प्रतियां संलग्न की जाएं:
- (i) पंजीकरण प्रमाण पत्र (ii) संगम अनुच्छेद/ज्ञापन (iii) उप-विधियां (iv) सोसायटी आदि के पिछले एक से तीन वर्षों के लेखों के लेखा-परीक्षित विवरण (v) आय एवं व्यय आदि के स्रोत एवं पद्धति (vi) वर्तमान पदधारियों की सूची (vii) सोसायटी के संगम ज्ञापन, नियमों एवं विनियमों की प्रति (viii) पिछले तीन वर्षों की आयकर विवरणी (आईटीआरएस) (पृथ्वी प्रणाली विज्ञान से संबंधित क्षेत्रों में आउटरीच गतिविधियों में लगे हुए गैर-व्यावसायिक निकायों के लिए लागू), (ix) एनजीओ की नीति आयोग के पोर्टल पर पंजीकृत संख्या

For Registered Society, Private Colleges / schools, Government aided Colleges, Non-Government Organizations, Deemed University etc are required to enclose copies of: (i) Registration Certificate, (ii) Articles/Memo of Association, (iii) By-Laws, (iv) Audited Statement of Accounts of the Society etc for the last 3 years, (v) Sources & Pattern of Income & Expenditure etc (vi) list of present office bearers, (vii) Memorandum of Association, copy of rules and regulation of the society (viii) Income-Tax Returns (ITRs) for the last three years (applicable for non-professional bodies engaged in the outreach activities in

related areas of Earth System science), (ix) Registration Number NITI Aayog portal if applicant is NGO.

Upon completing the procedural formalities, the final decision shall be communicated to you **in case no decision is conveyed before the commencement of event it may be assumed that financial support is not sanctioned**. No assumption on part of the applicant shall be valid to consider the case for reimbursement of expenditure after the event is over. In all such cases organizers have to bear the expenses and no case for reimbursement shall be entertained. Canvassing in any form shall be a disqualification.

प्रक्रिया संबंधी औपचारिकताएं पूरी होने पर आपको अंतिम निर्णय के बारे में सूचित किया जाएगा। इवेंट के प्रारंभ होने से पहले निर्णय की सूचना नहीं दिए जाने की दशा में यह माना जाए कि वित्तीय सहायता स्वीकृत नहीं की गई है। इवेंट के समापन के उपरांत व्यय की प्रतिपूर्ति हेतु मामले पर विचारार्थ आवेदक के किसी भी दावे को वैध नहीं माना जाएगा। ऐसे सभी मामलों में आयोजकों को व्यय वहन करना होगा तथा प्रतिपूर्ति हेतु किसी भी मामले पर स्वीकार नहीं किया जाएगा। अपने पक्ष में माहौल बनाने के किसी भी प्रयास को अयोग्यता माना जाएगा।

इस बीच एमओईएस से इस संबंध में कोई भी पत्राचार/संचार नहीं किया जाए।

No correspondence / communication in this regard shall be entertained in between by MoES.

Application forms which are incomplete in any form or are not provided with the copies of required documents / certificates / details (such as; UCs, by-laws and other as mentioned at para 2 a/(क)) **shall be summarily rejected by MoES** and no correspondence shall be made in this regard with the applicant. It is therefore reiterated that all applicant must read guidelines carefully and comply with all terms and conditions before submitting the application to MoES for financial support.

किसी भी रूप में अपूर्ण अथवा आवश्यक दस्तावेजों/प्रमाण पत्रों/विवरणों की प्रतियों (जैसा कि पैरा 3ए में उल्लिखित यूसी, उप-विधियां तथा अन्य) उपलब्ध नहीं करवाने पर एमओईएस द्वारा आवेदन तुरंत रद्द कर दिया जाएगा और इस संबंध में आवेदक के साथ कोई पत्र-व्यवहार नहीं किया जाएगा। अतः यह दोहराया जाता है कि आवेदक वित्तीय सहायता हेतु एमओईएस को आवेदन प्रस्तुत करने से पूर्व दिशा-निर्देशों को अच्छी तरह से पढ़ ले तथा सभी नियमों तथा शर्तों का अनुपालन करें।

3. सफल आवेदकों को मंत्रालय द्वारा सूचना भेजी जाएगी तथा आगे के पत्राचार के लिए केवल मंत्रालय की संदर्भ संख्या दी जाए। इस संबंध में मंत्रालय का निर्णय अंतिम होगा तथा आगे कोई पत्राचार नहीं किया जाएगा।

The successful applicants shall be informed by Ministry and the future correspondence should contain the Ministry's reference no. only. The Ministry's decision is final and no further correspondence will be entertained.

4. यदि आयोजकों ने पहले भी पृथ्वी विज्ञान मंत्रालय (पूर्व के महासागर विकास विभाग अथवा महासागर विकास मंत्रालय) से संगोष्ठी, विचार-गोष्ठी आदि के लिए कोई अनुदान प्राप्त किया है तो सभी उपयोगिता प्रमाणपत्रों (चार मूल प्रतियों) तथा वित्तपोषण स्रोतों से हुई कुल आय एवं इन संगोष्ठियों पर किए गए व्यय की प्रतियां संलग्न की जाएं। साथ ही यदि कोई व्यय न की गई शेष राशि हो तो, उस अवधि के बैंक ब्याज सहित यह राशि, आहरण एवं संवितरण अधिकारी, भारत सरकार, पृथ्वी विज्ञान मंत्रालय, नई दिल्ली - 3 के पक्ष में आहरित डिमांड ड्राफ्ट द्वारा तत्काल वापस कर दी जाए अन्यथा आवेदन पत्र को पूरी तरह अस्वीकृत कर दिया जाएगा।

If the organizers received any grant for Seminars, Symposia, Earth Day, Ozone Day etc earlier, from the Ministry of Earth Sciences [earlier Department of Ocean Development or Ministry of Ocean Development] the copies of all Utilization Certificates (four sets in original) and statement of total income from all the funding sources and expenditure for these seminars should be enclosed and unspent balance, if any, plus with bank interest for that period, should be refunded by Demand Draft drawn in favour of Drawing and Disbursing Officer, Government of India, Ministry of Earth Sciences, New Delhi-110003, immediately, otherwise the Application will be rejected.

5. यदि संस्थान/विश्वविद्यालय/संगठन एवं कोई पंजीकृत सोसायटी/संघ अथवा कोई अन्य निकाय संयुक्त रूप से कोई आज़ादी □□ □□□□ □□□□□□ आयोजित कर रहे हैं, तो उपयोगिता प्रमाण पत्र तथा कुल आय एवं व्यय विवरण

प्रस्तुत करने का दायित्व उस प्राधिकारी का होगा जिसे निधियां जारी की जा रही है। तथापि, निधियां उचित लेखा रखने वाले मान्यता प्राप्त संगठन को ही जारी की जाएगी।

Wherever an Institute/ University/ Organization and a Registered Society/ Association or any other body are jointly organizing a Azadi Ka Amrut Mahotsav the responsibility of furnishing the Utilization Certificate and Statement of Total Income and Expenditure will lie with the authority to whom the funds are released. Funds will however be released to the recognized organization only for proper accounting.

6. केवल पुरस्कारों, अल्पाहार, स्टेशनरी, विद्यार्थियों हेतु /आवाश्यक परिवहन, क्रियाविधियों (नाटक / गीत/ संगीत, आदि) विशेष, आदि संबंधित सहायता प्रदान की जाएगी

Support will be considered only for Prizes, Refreshment, Stationary, Transport for students/essentials, Specific activities (Drama / sings / music / ..), etc.

आंशिक निधि के मामले में , यदि किसी और वित्त पोषण एजेंसी से कोई अन्य वित्तीय सहायता/समर्थन और निधि की मात्रा मांगी गई है, तो उसके बारे में अवश्य बताएं।

In case of part funding's, it is necessary to indicate other funding agency if any financial assistance/support & the quantum of funding sought.

7. समारोह पूर्ण होने की तिथि से दो माह के भीतर प्रस्तुत किए जाने वाले दस्तावेज हैं: (i) उपयोगिता प्रमाण पत्र (ii) रिपोर्ट (iii) इस समारोह के लिए कुल आय का व्यौरा तथा व्यय का लेखा परीक्षित विवरण (iv) सिफारिशें तथा अनुवर्ती कार्रवाईयां (v) इस समारोह से होने वाली अन्य उपलब्धियां (vi) अन्य संलग्नक, यदि कोई हों।

The documents to be submitted within one months from the date of completion of the event are (i) The Utilization certificate in original (ii) Report (iii) Total Income details for this event and audited Statement of expenditure, (iv) Recommendations and follow-up actions, (v) other achievements from this event (vi) Other enclosures if any.

8. आज्ञादी ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ के लिए आवेदन कार्यक्रम के आयोजन से दो माह से पहले प्राप्त हो जाने चाहिए।

The application for Azadi Ka Amrut Mahotsav should be submitted two months prior the proposed activity.

9. निर्धारित फॉर्मेट में पूर्ण रूप से भरी हुई ईसीएस/आरटीजीएस सूचना बैंक द्वारा सत्यापित होनी चाहिए। यह एक अनिवार्य आवश्यकता है और प्रस्ताव के साथ इस दस्तावेज के न होने पर उस पर आगे विचार नहीं किया जाएगा।

ECS/RTGS information as per the format provided should be duly completed and endorsed by the bank. This is a mandatory requirement and proposal that do not contain this document shall not be processed.

10. अगर आपके संगठन के पास उपयोगिता प्रमाण पत्र (यूसी) लंबित पड़ा है, तो जब तक उसका निपटान नहीं हो जाता तब तक मंत्रालय मंजूरी आदेश/अनुदान जारी नहीं करेगा।

In case there is a pending Utilisation Certificate with your organization, release of Sanction Order/Grant shall not be taken up by the Ministry until settlement.

11. यदि संबंधित राज्य विज्ञान एवं प्रौद्योगिकी परिषद द्वारा विषयाधीन सोसाइटी/ एनजीओ हेतु प्रमाणिकता (verification) जारी किया गया है तो प्रस्तुत करें।

Please furnish verification, if issued by the concerned state Science & Technology council for the society/NGO.

12. आपके संस्थानों को पूर्व में जारी किए गए अनुदानों के सभी लम्बित उपयोगिता प्रमाण-पत्र नेट पर उपलब्ध है तथा इन्हें आप <http://164.100.31.179/Report/PendingUCs.aspx> पर देख सकते हैं।

To view of all the pending UCs of earlier grants released to your Institutions is available in net and to view the same please visit the link <http://164.100.31.179/Report/PendingUCs.aspx>

May ensure no pending U.C.

13. कोई भी प्रस्ताव प्रस्तुत करने से पूर्व कृपया सुनिश्चित कर लें कि निर्धारित फॉर्म को सब प्रकार से भर दिया गया है, ऐसा करने में असफल रहने पर आवेदन/प्रस्ताव को निरस्त कर दिया जाएगा तथा पृथ्वी विज्ञान मंत्रालय द्वारा इस बारे में कोई सूचना नहीं दी जाएगी।

Before submitting any proposal kindly ensure that the prescribed form is filled-in in all respect failing which the application of the proposal should cancelled and no communication should be made by MoES.

14. सभी एनजीओ को नीति आयोग के पोर्टल पर अवश्य पंजीकृत किया जाना चाहिए तथा किसी भी मंत्रालय से अनुदान प्राप्त करने हेतु अपने आवेदन-पत्र प्रस्तुत करने से पूर्व उन्हें अद्वितीय पहचान संख्या प्राप्त कर लेनी चाहिए। एनजीओ को अद्वितीय पहचान संख्या प्रदान करते समय, सभी न्यासियों और पदधारकों के पेन और आधार नंबर प्राप्त कर लेने चाहिए। अनुदानों और निर्मुक्तियों हेतु एनजीओ के प्रस्तावों को मंत्रालयों द्वारा केवल इस पोर्टल के माध्यम से ही प्रोसेस किया जाना चाहिए।

All NGOs must be registered at NITI Aayog portal and should obtain unique identifiers before submitting their applications for grants from any Ministry. While giving unique identifiers to NGOs, PAN and Aadhaar numbers of all trustees and office bearers should be provided.

15. यदि प्रस्तावित कार्यक्रम दिव्यंगजन / संबन्धित संस्था द्वारा किया जा रहा हो तो कृपया उल्लेख करें

Please mention, if proposed program is of differently abled / by organization which serves the differently abled persons. In order to bring differently abled people to common platform proposals are invited specially from organizations, schools, institute, NGO, organization etc. dealing with differently abled people towards organising Azadi ka Amrut Mohotsav. Ministry may like to provide adequate financial support to hold such special programme.

16. आवेदक / संस्था द्वारा, भारत सरकार (गृह मंत्रालय, स्वास्थ्य मंत्रालय, आदि) / राज्य सरकार / स्थानीय प्रशासन (गतिविधि के स्थानानुसार) के समय समय पर जारी निर्देशों का पालन सुनिश्चित करना अनिवार्य होगा।

Applicant / Organization will have to certainly ensure to full comply the guidelines and instructions issued from time to time by the Govt. of India (Union Ministry of Home / Health / Dept of Disaster Management, etc.), and by the State Govt / local administration (according to place of activity / program).

भारत सरकार
GOVERNMENT OF INDIA
पृथ्वी विज्ञान मंत्रालय
MINISTRY OF EARTH SCIENCES
Application Form
आवेदन पत्र

1. आजादी का अमृत महोत्सव के लिए आवेदन पत्र

विषय:

ए: संसाधनों/प्रकृति के संरक्षण पर स्वतंत्रता सेनानी का दृष्टिकोण।

बी: डीप ओशन मिशन।

सी: हवा की गुणवत्ता।

डी: ग्रामीण कृषि मौसम सेवा।

इ: ब्लू इकोनॉमी

एफ: प्राकृतिक संसाधनों का रखरखाव।

एच : उपरोक्त विषयों पर सामान्य विद्यार्थी / जन के अतिरिक्त , महिलाओं / अनुसूचित जाती / जनजाति / दिव्यांगजन, आदिम द्वारा कोई विशिष्ट कार्यक्रम

1. Application form for Azadi Ka Amrut Mahotsav

Topics :

a. Vision of Freedom Fighter on preserving the resources/nature.

b. Deep Ocean Mission.

c. Air Quality.

d. Gramin Krishi Mausam Sewa.

e. Blue Economy.

f. Maintaining the Natural Resources.

h. Any specific program / activities on the aforesaid topics by women / scheduled castes / scheduled tribes / differently abled, etc.

2. प्रस्तावित कार्यक्रम का विवरण:

2. Details of the Event:

.....

.....

कार्यक्रम की तिथि.....

Date of Event.....

स्थान का पूरा पता : _____

Complete address of the venue:

.....

.....

3. संगठन/कॉलेज/सोसायटी का नाम और पता:

3.Name and Address of the Organization/ College/Society:

संस्थान का नाम:

Institute's name:

विभाग:

Department:

पता:

.....

Address:

ई-मेल :

E-mail:

पिन :

Pin:

4. यदि संयुक्त संगठन है तो दूसरे संगठन का नाम और पता:

4. In case of Joint Organization: Name and Address of the Second Organisation:

संस्थान का नाम:

Institute's name:

विभाग:

Department :

पता:

Address:

.....

ई-मेल :

E-mail

पिन:

Pin:

5. संगठन/संगठनों का स्तर :

Status of the Organisation (s)

(क) आईआईटी/आईआईटीएम a) IIT, IIM, (ख) विश्वविद्यालय b) University, (ग) प्राइवेट कॉलेज c) Private Colleges, (घ) सरकारी सहायता प्राप्त कॉलेज d) Government aided Colleges, (ङ.) सरकारी कॉलेज e) Government Colleges, (च) पंजीकृत सोसायटी f) Registered Society, (छ) व्यावसायिक निकाय g) Professional Bodies, (ज) राज्य सरकार h) State Governments, (झ) अनुसंधान संगठन i) Research Organizations (ञ) अन्य (कृपया उल्लेख करें) j) Others (Please Specify)_____

(कृपया किसी एक पर "सही" का निशान लगाएँ)

[please tick any one] []

6. संपर्क किए जाने वाले व्यक्ति का नाम और पता :

6. Name and Address of the Contact Person:

नाम: _____

Name:

पता : _____

Address:

.....

ई-मेल : _____

E-mail:

फोन न. _____ (कार्यालय) _____ (आवास) _____

Phone Nos:.....(off.)(res.)

मोबाइल _____

Mobile:.....

फैक्स नं : _____ Fax Nos:

7. समारोह के अध्यक्ष / संरक्षक का नाम और पता :

7. Name and Address of the President/ Patron of the event:

नाम: _____

Name:

पता : _____

Address:

.....

ई-मेल : _____

E-mail:

फोन न. _____ (कार्यालय) _____ (आवास) _____

Phone Nos:.....(off)(res),

मोबाइल: _____

Mobile:.....

फैक्स नं : _____ Fax Nos:

8. संगठन के प्रमुख का नाम और पता जिसे वित्तीय अनुदान प्राप्त करने का अधिकार है। (अनुमोदन हो जाने पर यह अनुदान केवल संस्थान/मान्यता प्राप्त सोसायटी के पक्ष में जारी किया जाएगा)

8. Name and Address of the chief of the organization empowered to receive the financial grant (which will be released only in favour of the institutions/ recognized society, if approved:)

नाम : _____

Name:

पता: _____

Address:

.....

ई-मेल: _____

E-mail:

फोन न. _____ (कार्यालय) _____ (आवास) _____

Phone Nos:.....(off.)(res.)

मोबाइल _____

Mobile:.....

फैक्स नं: _____ Fax Nos:

9. उस प्राधिकारी का नाम जो उपयोग प्रमाण-पत्र तथा धन उपलब्ध करने वाले सभी स्रोतों से प्राप्त कुल आय का विवरण प्रस्तुत करेगा। यह विवरण संस्थान के चार्टर्ड एकाउंटेंट/लेखा अधिकारी, वित्त अधिकारी द्वारा हस्ताक्षरित हो (सरकारी संगठनों के लिए) :

9. Name of the Authority who will be submitting the Utilization Certificates and total income from all the funding sources duly signed by the Chartered Accountant/Account Officers, Finance Officers of the Institute (For Government organization):

नाम : _____

Name:

पता: _____

Address:

.....

फोन न. _____ (कार्यालय) _____ (निवास) _____

Phone Nos:.....(off.)(res.)

मोबाइल _____

Mobile:.....

फैक्स नं: _____ Fax Nos:

10. विचार-गोष्ठियों, आदि के लिए पृथ्वी विज्ञान मंत्रालय (पूर्व में महासागर विकास विभाग/महासागर विकास मंत्रालय) से पहले प्राप्त किए गए अनुदान का ब्यौरा :

10. Details of the previous grant received from Ministry of Earth Sciences (Earlier Department/Ministry of Ocean Development) for , Symposia etc.

क्रम संख्या Sl.No.	मंजूरी आदेश सं. और तारीख Sanction Order No. & date	संगोष्ठी का नाम Title of the Event	उपयोगिता प्रमाण-पत्र और कुल आय एवं व्यय विवरण प्रस्तुत करने संबंधी स्थिति Status of submission of Utilization Certificate & Statement of Total Income & Expenditure

11. समारोह के लिए अनुमानित व्यय का विस्तृत ब्यौरा (रुपयों में) :

Broad details of Estimated Expenditure for the event (in Rupees):

लेखन सामग्री / Stationary:.....

पुरस्कार/Prizes :

जलपान/ Refreshment, ,

सचिवालय सहायता / Secretarial Assistance:.....

परिवहन/Transport:.....

विविध (विवरण) /Misc. (details):

सकल जोड़ (रुपये)/ Grand Total (Rs.) :

12. राष्ट्रीय संदर्भ में समारोह के महत्व को दर्शाते हुए उद्देश्यों का संक्षिप्त विवरण:

(विवरण अलग कागज पर दें) :

यदि समारोह दिव्यंगजन व दिव्यंगजन संस्था /महिलाओं /अनुसूचित जाती/जनजाति, आदि द्वारा हो तो उल्लेख करें :

12. Brief statement of Objectives of the Event highlighting the importance in National context (details on a separate paper should be attached):

If program is proposed by differently abled / organizations/school/NGO/ institute which serves the differently abled persons, and /or by Women / SC / ST, etc. may please be mentioned

(क) समारोह की अत्याधुनिकता की पुनरीक्षा :

A) Review the State of Art of the event:

(ख) विशिष्ट कार्यक्रम और कार्य योजना तैयार करना:

B) Formulate the specific programme and action plan

(ग) समारोह के परिणामस्वरूप प्रयोक्ता समुदाय किस प्रकार लाभान्वित होंगे:

c) How the user communities will be benefited from the outcome of the event

(घ) अन्य (कृपया उल्लेख करें)

d) Other (please specify)

13. वित्त-पोषण के स्रोतों का व्यौरा :

13. Details of funding sources:

(क) केंद्रीय और राज्य सरकार के मंत्रालय/विभाग/संगठन इत्यादि:-

Ministry/Department/Organisation etc. of Central and State Government

A) क्रम संख्या	स्रोत	मांगी गई राशि	वचनबद्धता अथवा प्राप्त की गई राशि	किन मदों के लिए अनुमोदन मांगा गया है
S.N O.	Sources	Amount requested	Amount Committed received or	Items for which grant is requested
(क)				
(ख)				
(ग)				
(घ)				

(ख) गैर सरकारी एजेंसियों द्वारा वित्त-पोषण :

B) Funding by None-governmental agencies:

क्रम संख्या	स्रोत	मांगी गई राशि	वचनबद्धता अथवा प्राप्त की गई राशि	किन मदों के लिए अनुमोदन मांगा गया है
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SL. NO.	Sources	Amount requested	Amount Committed or received	Items for which grant is requested
(क)				
(ख)				
(ग)				
(घ)				

(ग) पंजीकरण द्वारा _____ (रुपये)

C) By Registration (Rs.) :.....

(घ) विज्ञापन द्वारा _____ (रुपये)

D) By Advertisement (Rs.) :.....

(ङ) सोसायटी/संगठन द्वारा अंशदान _____ (रुपये)

E) Contributions by Society/ Organisation (Rs.) :.....

14. 'आजादी का अमृत महोत्सव' के लिए पृथ्वी विज्ञान मंत्रालय से मांगी गई वित्तीय सहायता का विवरण :

14. Details of Financial Assistance requested to MoES for this Conference:

लेखन सामग्री / Stationary:.....

पुरस्कार/Prizes :.....

जलपान/ Refreshment,

सचिवालय सहायता / Secretarial Assistance:.....

विज्ञापन एवं प्रचार/Advertisement & Publicity

परिवहन/Transport:.....

विशिष्ट (Specific , if any)

विविध (विवरण) /Misc. (details):

सकल राशि (रुपये) / Grand Total (Rs.) :.....

Specific items wise details

क) A)

ख) B).....

ग) C).....

घ) D).....

कुल _____

Total -----

15. प्रतिभागियों का ब्यौरा : Details of the participants

Please enclose the List of Invitees/Participants :

यदि समारोह दिव्यंगजन व दिव्यंगजन संस्था /महिलाओं /अनुसूचित जाती/जनजाति, आदि द्वारा है तो विवरण (संख्या / गतिविधि / कार्यक्रम) :

If program is by differently abled / Women / SC / ST, etc. then details (Number/Activity, etc.):

.....

16. आज़ादी का अमृत महोत्सव के कार्यान्वयन के लिए किन उपायों की योजना बनाई गई है, उन का संक्षिप्त विवरण:

16. Brief statements on the steps you plan to take to implement the recommendations of the Azadi Ka Amrut Mahotsav.

18. आयोजकों को "आज़ादी का अमृत महोत्सव समारोह में सम्मिलित होने वाले छात्रों / प्रतिभागियों की कोविड-19/ आदि किसी भी प्रकार की संचारित बीमारियों व नुकसान से बचाव हेतु यथा संभव प्रयास एयम इस संबंध में भारत सरकार (गृह मंत्रालय, स्वास्थ्य मंत्रालय, आदि) / राज्य सरकार (गतिविधि के स्थानानुसार) के निर्देशों का पालन सुनिश्चित करने" का लिखित व हस्ताक्षरित अंडरटेकिंग जमा करना होगा ।

18. Duly signed undertaking by organizer(s) mentioning "It will ensure all possible precautionary safety measures by the organizers(s) for saving participants/students from Covid-19 / communicable disease and hazards, and in this regard strictly following the instructions issued by Govt of India (Ministry of Home Affairs, Min. of Health & Family Welfare, etc) /state Govt – where activity is proposed".

19.इलैक्ट्रॉनिक हस्तांतरण की सुविधा के लिए केंद्रीय योजना स्कीम मॉनीटरन प्रणाली (लेखा महा-नियंत्रक, वित्त मंत्रालय) के अंतर्गत अनुदान की स्वीकृति की स्थिति में कृपया निम्नलिखित सूचना दी जाए:

19. In event of Sanctioning of Grant and to facilitate the release the following information under Central Plan Scheme Monitoring Systems (Controller General of Accounts, Ministry of Finance) may please be furnished to facilitate electronic transfer:

(a) Bank Name:

(b) Bank Branch &Address:

(c) Branch Name & code:

(d) Account number:

(e) Agency name as per Bank:

- (f) ECS/RTGS details:
- (g) IFSC code:
- (h) MICR code:
- (i) Act/Registration No:
- (j) Date of Registration (DD/MM/YYYY):
- (k) Registering Authority:
- (l) TIN Number:
- (m) TAN No:
- (n) PAN No:
- (o) Registration Number of NITI Aayog **(If Applicable)**:

आवेदक/आयोजनकर्ता सचिव
के हस्ताक्षर
**Signature of applicant/Organizing
Secretary**

संस्थान के प्रमुख अथवा सोसायटी
के अध्यक्ष के हस्ताक्षर
**Signature of Head of
Institution or President of Society**

स्थान :
Place:

तिथि:
Date:

20. ECS/RTGS Details

MANDATE FORM

ELECTRONIC CLEARING SERVICE (CREDIT CLEARING) / REAL TIME GROSS SETTLEMENT (RTGS) FACILITY FOR RECEIVING PAYMENTS

....

A. DETAIL OF ACCOUNT HOLDER:-

NAME OF ACCOUNT HOLDER	
COMPLETE CONTACT ADDRESS	
TELEPHONE NUMBER/FAX/EMAIL	

B. BANK ACCOUNT DETAILS:-

BANK NAME	
BRANCH NAME WITH COMPLETE ADDRESS, TELEPHONE NUMBER AND EMAIL	
WHETHER THE BRANCH IS COMPUTERISED?	
WHETHER THE BRANCH IS RTGS ENABLED? IF YES, THEN WHAT IS THE BRANCH'S IFSC CODE	
IS THE BRANCH ALSO NEFT ENABLED?	
TYPE OF BANK ACCOUNT (SB/CURRENT/CASH CREDIT)	
COMPLETE BANK ACCOUNT NUMBER (LATEST)	
MICR CODE OF BANK	

DATE OF EFFECT:-

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information I would not hold the user Institution responsible. I have read the option invitation letter and agree to discharge responsibility expected of me as a participant under the Scheme.

(.....)

Signature of Customer

Date:

Certified that the particulars furnished above are correct as per our records.

(Bank's Stamp)

(.....)

Signature of Customer

Date:

1. Please attach a photocopy of cheque along with the verification obtained from the bank.
2. In case your Bank Branch is presently not "RTGS enabled", then upon its up gradation to "RTGS Enabled" branch, please submit the information again in the above proforma to the Department at earliest.

21. Bond in non-judicial stamp paper of Rs. 100/- as per Performa below

Bond Performa

KNOW ALL MEN BY THESE PRESENTS THAT we the
.....
(name of the organization an in Registration certificate) an association registered under the Societies
Registration Act, 1860 having been registered by the office
of.....(Name full address of Registering Authority),
vide Registration Number.....dated.....office at
..... in the State of(herein after
called the obligors) are held and firmly bound to the President of India (hereinafter called the
Government) in the sum of Rs. (in words
Rs.....only) well and truly to be paid to the President on
demand and without demur, for which payment we bind ourselves and our successors and assigns by
these presents.

2. SIGNED this.....day ofin the year Two thousand and-

3. WHEREAS the obligors has sent a request proposal to Government, through the Ministry of Earth
Sciences for Grants of Rs. Vide Letter numberDated
.....The obligors has agreed to execute this bond in advance, in favour of Ministry of Earth
Sciencesfor entire amount of Rs.as requested in the
proposal sent to the Government. The obligor is willing to accept the proposed amount or any other
amount approved/ sanctioned by the Government. The obligor is willingly executing this bond of higher
proposed amount to accept the actual amount approved/ sanctioned by the Government. The obligor is
also willing to accept all terms and conditions mentioned in the “Letter of Sanction” to be issued by the
Government.

4. Now the condition of the above written obligation is such that if the obligors duly fulfill and comply
with all the conditions mentioned in the letter of sanction, then above written bond or obligation shall be
void and of no effect. But otherwise it shall remain in full force and virtue. If a part of the grant is left
unspent after the expiry of the period within which it is required to be spent, the obligors agree to refund
the unspent balance along with interest at the rate of 10% (ten percent) per annum unless it is agreed by
the sanctioning authority to be carried over to the next financial year. The amount of grant shall be
refunded along with interest earned thereon.

5. The Society/ Trust agrees and undertake to surrender/ pay to Government the monetary value of all
such pecuniary or other benefits which it may receive or derive/ have received or derived through/ upon
unauthorized use (such as letting out premises for adequate or less than adequate consideration or use of
the premises for any purpose other than that for which the grant was intended of the property / building
of other assets created / acquired/ constructed largely from out of Government grant. The decision of the
Secretary to the Government of India in the Ministry ofDepartment
ofor the administrative Head of Department concerned shall be final and
binding on the society/ Trust, in respect of all matter relating to the monetary value mentioned above to
be surrendered paid to the Government.

6. The member of the executive committee of the grantee shall:

- (a) abide by the conditions of the grants in aid by the target dates, specified in the letter of sanction and
- (b) not divert the grants of entrust execution of the scheme or work concerned to other institution (s) or organization (s) and
- (c) abide by any other conditions specified in the agreement governing the grants in aid.

In the events of grantee failing to comply with the conditions or committing breach of the conditions of the bonds, the signatories to the bonds shall be jointly and severally liable to refund to the President of India, the whole or a part amount of the grant with interest @10% per annum thereon.

7. AND THESE PRESENTS ALSO WITNESS THAT

(i) The decision of the secretary to the Government of India in the Ministry of.....on the question whether there has been breach or violation of any of the terms and conditions mentioned in the sanction letter shall be final and binding on the obligors; and

(ii) The Government shall bear the stamp duty payable on these present.

In witness where of these presents have been executed as under on behalf of the obligors and day herein above written in pursuance of the Resolution No. -----Dated-----passed by the Governing Body of the obligors, a copy whereof is annexed hereto as **Annexure B.**

Signed for and on behalf of

Signature of the grantee.

(Name of the Obligor Association, as registered)

Full Mailing Address -----

Telephone Number / Mobile No.-----

E Mail address (if available)

Fax number

(in the presence of) Witness name and address

(i)

(ii)

Accepted for and on behalf of the President of India

Date

_____**Designation**
(Name and address)

::Authorisation Letter for sending Grants-in-aid directly into the Bank Accounts of the organisation::

I/WE(name of the entity/ Society / organization) Would like to receive the grants in aid disbursed by the , Ministry ofdirectly into the bank Account of the society / institution / organization etc. through electronic mode of transfer. The particular are as under

Name of the payee (as in the bank accounts)

Name of the Bank

Bank Branch (Full address)State.....District.....Pin

Bank Account Number.....(in words.....)

Type of bank Account.....Saving/ Current

MICR Code of the Bank

Mode of Electronic transfer Available in the Bank – ECS/RTGS/CBS.....

Place: New Delhi

Date:.....

Signature of grantee

Name of Grantee

Designation / Rubber stamp

Full Address (village / sub division / district/ Pin / State)

Telephone number / Mobile number.....

Email (if any)

ACQUAINTANCE/ PRE- STAMPED RECEIPT (PSR)/PRE-RECEIPT/ ADVANCE RECEIPT

(form of Acquittance for grant-in-aid to be received through cheques/ D.D.'s)

Received a sum of Rs(Rupees only) by Cheque/ Bank Draft from Pay and Accounts Office, Ministry ofNew Delhi on account of the grant-in-aid sanctioned by the Ministry of,Govt. of India, New Delhi vide letter No.....dated

Place: New Delhi

Date:.....

Signature of grantee

Name of Grantee:

Designation

Rubber Stamp of the Organisation:

Annexure-I

::Terms and conditions attaching to Grant-in-aid to Voluntary Organizations / Individuals::

1. The grantee will execute a bond in favor of the President of India in the prescribed form. The bond shall be supported by two sureties if the grantee is not a legal entity
2. The accounts of the project shall be maintained separately. Reports on progress of expenditure will be sent as and when asked for by Grantor. The accounts may be audited by the C&AD, at his discretion, in addition to audit by Registered Chartered Accountant. The account books on the implementation of the project shall be open to check by an officer of the government, deputed by the Grantor. The audited accounts shall be sent to the Grantor annually.
3. The grant shall be utilized for the purpose for which it is sanctioned and in the stipulated time schedule. The grantee shall not divert any portion of the grant received by him for any other purpose or organization or individual.
4. The grantee shall furnish, every quarter, progress of expenditure on the grants received up to the end of the previous quarter, along with a progress report on the implementation of the project. Release of further instalments of grant will be made only on receipt of such reports. The reports will clearly indicate the targets fixed in the project and achievements there against. Lack of clarity in the report may lead to delay in release of further instalments of grant. Further amounts may also not be released if the progress in implementation of the project is not clear from the report, or the achievement of project's not given.
5. The grantee shall furnish a utilization certificate in the enclosed proforma and the grants received every year within 6 months of the close of the financial year.
6. Any portion of the grant that remains unutilized for the purpose granted shall be refunded to the Govt. by the grantee with interest except where it is adjusted against subsequent releases.
7. The grantee shall maintain a record of assets and other items of permanent value having a life of not less than five years and costing Rs. 10,000/- and above, acquired wholly or substantially out of the grants. Such assets should not be disposed off, encumbered or diverted for purposes other than for which the grant is sanctioned without the prior approval of the Government of India. Should the grantee organization cease to exist at any time, such assets etc. shall be surrendered to the Government of India.
8. When the Government of India/ State Government have reasons to believe that the grant is not being utilized for the purpose for which it sanctioned, the amount paid to the grantee are liable to be refunded to the Government of India.
9. The Government reserves the right to nominate a representative in the management of any grantee institution which receives grant-in-aid from Government of India amounting to more than 50% of its annual recurring expenditure.
10. Government may direct a grantee institution, to make suitable changes in the Byelaws and Articles of Association of the institutions concerned before release of grant-in-aid, if the purpose of the grant required.
11. Ownership of any building, or immovable property constructed wholly or partly out of to grant-in-aid, may vest with the grantee so long as it is utilized for the purpose for which the grant has been sanctioned. The responsibility for the maintenance of such buildings, etc. will also be that of the grantee institution concerned. If the organization ceases to exist, or the breach of the terms and conditions of the grant or the

building is not utilized for the purpose for which the grant was given, the ownership of the building which shall vest wholly or partly with the Govt.

12. Where the grantee institution-

- i) Employee more than 20 persons on a regular basis and at least 50% of its recurring expenditure is not out of grant-in-aid from Central Govt.
- ii) Is a registered society or a co-operative and as in receipt of a general-purpose annual grant-in-aid of Rs. 2 lakhs and more out of the Consolidated fund of India, the grantee should provide for reservation for scheduled ceises and tribes in recruitment to the posts and services under it, as contained in orders issued by the Government from time to time for recruitment to posts and services under it.